Design Team Re-Ratification Form

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| **Team:** |  | **Team Email:** |  |

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| **Date:** |  | **Completed By: (Name & Position)** |  |

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| **Faculty Advisor:** |  |

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| **Faculty Advisor Signature:** |  |

This document is to re-ratify any design team that was previously ratified, and it will be used to gather important information at the beginning of the year. This document MUST be handed in with an **initial budget for the year**, along with the **team charter** and **safety plan**.

Failure to complete the re-ratification form on time without notifying the Director of Design could cause a 48-hour warning. Any questions can be directed to the Director of Design at design@engsoc.queensu.ca.

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| **Team Executives** |
| **Full Name** | **Team Position** | **NetID Email** |
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| **Main Point of Contact for the Team (Include Name, Position, and Contact Information)** |
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| **Goals for the Team this Year** |
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| **Do you have a competition(s) planned for the year? When is it?** |
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| **Do you have any sponsors for this year? If so, who are they?** |
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| **How do you plan to create positive external relations in the upcoming year?** |
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| **How do you plan on keeping your space and the general spaces of the teams clean and up to standard?** |
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| **What do you have planned for team events?****How do you plan on making sure that everyone can be included in these events?** |
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| **What are you doing to ensure awareness of equity, diversity, inclusivity, and indigeneity (EDII) in your team?** |
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| **How can EngSoc assist with your transition back to in person events?** |
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| **How has COVID impacted your team?** |
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