



THE ENGINEERING SOCIETY
OF QUEEN'S UNIVERSITY

COUNCIL MINUTES

Thursday, September 27, 2018

5:30 pm, Dunning Hall 27

Speaker: Andrew Farley

Secretary: Natalie Arpin

Council begins, 5:30 pm.

I. ATTENDANCE

Andrew Farley: If I could get everyone to click and sign the attendance book.

II. SPEAKER'S BUSINESS

Andrew Farley: I would like to acknowledge that Queen's sits on traditional Haudenosaunee and Anishinaabe people and welcome Sci'22 to council.

III. ADOPTION OF THE AGENDA

MOTION 1

Whereas: This is Sci 22 first council!

& whereas: We still need to discuss things;

BE IT RESOLVED THAT:

Council approve the agenda of the Council meeting of Thursday, September 27th, as seen on the Engineering Society website.

Moved by: Isabela "So excited to see Sci 22" Dominguez

Seconded by: Andrew "Yay" Farley

Motion passes, 5:38 pm

IV. ADOPTION OF THE MINUTES

MOTION 2

Whereas: Some things happened last council;

& whereas: we need to approve them;

BE IT RESOLVED THAT:

Council approve the minutes of the Council meeting of Thursday September 13th, as seen on the Engineering Society website.

Moved by: Isabela “Counting the minutes until Thanksgiving” Dominguez

Seconded by: Natalie “Taking the minutes until Thanksgiving” Arpin

Motion passes, 5:39 pm

V. NEW BUSINESS: MOTION 3

MOTION 3

Whereas: Ryan Cattrysse passed away this June;

& whereas: He is a recent member of the Order of the Purple Knight;

& whereas: We would like to honor his legacy with an award;

BE IT RESOLVED THAT:

Council approve the changes to By-Law section 17 in its second reading as seen in APPENDIX “AWARD”.

Moved by: Emily “A purple award” Varga

Seconded by: Julianna “For a Purple Knight” Jeans

Motion Passes, 5:40 pm

Juliana Jeans: For anyone who never had the chance to meet Ryan, he graduated in May and passed away in June. He received the Purple Knight Award. This award was created to honor Ryan and recognize other students who go above and beyond as he did.

VI. BREAK

Council breaks, 5:41 pm

Council resumes, 5:47 pm

VII. NEW BUSINESS: MOTION 4

MOTION 4

Whereas: The Committee on External Communications needs more people;

& whereas: We need to elect First Years;

BE IT RESOLVED THAT:

Council elect Tayo, Csaba, Catherine, Peter, and Andrew to sit on the Committee on External Communications.

Moved by: Zaid “Another election” Kazim

Seconded by: Carson “Elect people” Cook

Motion Passes, 6:01 pm

Andrew Vasila abstains

Andrew Farley: No opening as both members are not present.

Jordan Pernari: The Committee on External relations is a group of people that meets and discusses how to interact and learn from other Engineering Society’s. It’s not a large time commitment and we need to elect 2 not 3 first years to the committee.

Emma Prairie: You can self nominate or I can nominate all of you.

Sam Roper: Can I nominate Peter.

Thomas Wright: Second.

Thomas Wright: I nominate Tayo.

Kayla Walker: I nominate Csaba.

Tristan Burnet: I nominate Emma.

Max Berkowitz: I second.

Sam Roper: I nominate Delany.

Delany Benoit: I decline.

Emma Prairie: I decline.

Tayo Oduyemi: Hi Everyone. I just got elected less than two hours ago. I want to go into mathematics or electrical engineering. I would like to be on the committee.

Catherine: I am in first year and I was elected today and I am not sure what it is but I think it would be fun.

Csaba Nemeth: I think it would be fun and want to experience how different universities run as I only know about Queen's. I only applied here.

Peter Darrach Matthews: I am the BED fund and faculty board representative. I am interested as I would like to be involved and grow in leadership experiences.

Andrew Farley: I am interested in communicating and learning from the experiences of others. It lets you learn and meet others.

Tristan Burnet: One of the roles of Ex Comm Comm is to see how we can work with other universities so that we can run various initiatives along with them. What should we do with another university?

Catherine: Maybe work on the reputation of engineering and the guy to girl ratio in engineering. Maybe we could look at that culture.

Csaba Nemeth: There are a lot of things that could be done and I agree with the reputation thing. Last week at the AMS meeting, they spoke about the reputation of engineering and we should work on that.

Peter Darrach Matthews: We could also do the Battle for Blood, we are currently competing with Western.

Andrew Farley: Professional Development, I know we have been looking at improving enrollment in internships. We should look at the connection of schools with higher rate.

Tayo Oduyemi: We should get people more excited in engineering. We should communicate and get together with other universities, we could improve attendance.

Andrew Farley: After council is over, please give Jordan your email.

MOTION 5

Whereas: Bursary Committee needs people;
& whereas: Let's elect people;

BE IT RESOLVED THAT:

Council elects Thomas, Peter and Natalie to sit on Bursary Committee;

Moved by: Carson "Bursaries are good" Cook

Seconded by: Isabela "Yes they are" Dominguez

Motion Passes, 6:08 pm

Andrew and Thomas Abstain

Isabella Dominguez: We need people for the bursary committee.

Andrew Farley: Do you have to be a voting member?

Gillian Wu: No.

Thomas Wright: I nominate Andrew.

Christina Bisol: I second.

Chanel Tossounian: I nominate Thomas.

Sam White: I nominate Peter.

Peter Darrach Matthews: I accept.

Behshid Behrouzi: I nominate Natalie.

Emily Wiersma: I Second.

Natalie Arpin: I accept

Thomas Wright: I am a second year mech student and I am on Ex Comm Comm. And I like to diversify by involvement and I would like to make it accessible

Peter Darrach Matthews: I would like to be on the committee to grow my involvement and make it more affordable

Andrew Farley: This committee is something I am passionate about and I think making sure that engineering is accessible is important.

Natalie Arpin: I have been given the chance to be involved in the Engineering Society and I would like to give others the chance to be involved as well.

MOTION 6

Whereas: The Society has money;

& whereas: We need to decide how we want to spend it;

BE IT RESOLVED THAT:

Council approve the Operating Budget for the 2018-2019 year as seen in APPENDIX "BUDGET".

Moved by: Brandon "So much money" Tseung

Seconded by: Behshid "So much pizza" Behrouzi

Motion Passes, 6:11 pm

Behshid Behrouzi: I know the budget was sent out yesterday so if you have not had time to review it, I am giving you the option to table it. If you have notice at the very end, we are at a \$4000 deficit and last year they budgeted an \$8000 deficit. We are budgeting for -\$4000 assuming the worst-case scenario. This is due to capital purchases and the fact that EngLinks is now a service so it does not apply to the Director of Academics budget anymore.

MOTION 7

Whereas: Mining asteroids sounds cool;

& whereas: The Asteroid Mining Club wants to be an affiliated club;

BE IT RESOLVED THAT:

Council approve the ratification of Queen's Asteroid Mining Club as seen in APPENDIX "ASTEROID"

Moved by: Alastair “Mining” Murray

Seconded by: Isabela “Asteroids” Dominguez

Motion Passes, 6:14 pm

Alastair Murray: We are looking to start the Queen’s Asteroid Mining club to give students in engineering to be exposed to a rapidly developing industry. We are looking to model it and have some webinars with industry.

Jordan Pernari: You mentioned that members will rank their preference for sub teams. Will it be qualification based or passion based if you have too many members?

Alastair Murray: If we surpassed our numbers, we would assess by passion, having them write a short paragraph.

Csaba Nemuth: Is this an affiliation of support or do we support them?

Alastair Murray: Just ratification.

MOTION 8

Whereas: IAESTE wants to be an affiliated club;

& whereas: They wrote about what they do;

BE IT RESOLVED THAT:

Council approve the ratification of IAESTE as seen in APPENDIX “IAESTE”

Moved by: Jenna “Clubs are cool” Bozanis

Seconded by: Emily “They sure are” Wiersma

Motion Passes, 6:33 pm

Jenna Bozanis: Hi everyone, I am the president of IASTE Queens. We are affiliated with the AMS and we wanted to see if you would allow us to be a part of EngSoc. We are a global organization that organize internships abroad. I found it two years ago and wanted to bring it to Queens.

Tristan Burnet: What does IASTE stand for

Jenna Bozanis: The International Association for the Exchange of Students for Technical Experience.

Jordan Pernari: What are you hoping to get out of your ratification?

Jenna Bozanis: We are able to apply to AMS grants and get room bookings. We are an engineering based club so we would like to be apart of EngSoc.

Behshid Behrouzi: How is this different from QUIP?

Jenna Bozanis: We only do internships abroad and are present in 30 countries. Christina just came back from Ecuador and Edward from Austria. QUIP only does 12-16-month internships whereas IASTE does 1-12-month internships. We call Canadian companies and get internships, bring them to a conference and trade with other companies in other countries. We are in the midst of developing those relationships but we are a young club.

Brandon Tseung: Is there a fee for joining? And will this club help with work Visa?

Jenna Bozanis: There is no fee for joining and if you are nominated there is a \$100 fee and a \$500 placement fee. We are a non-profit and work to set up the whole package.

Tayo Oduyemi: Will students be able to defer studies without affecting graduation and do you have financial help for the fees?

Jenna Bozanis: You can get it registered by QUIP. All internships are paid and the placement fee is non-negotiable as it is how the is able to company run.

Christina: There are scholarships available.

Sam Roper: If one were to come for you and get an internship, what is the time length and what is the process?

Jenna Bozanis: You first register on the website and then register and see a job you like. You email and are ask to be nominated. Typically, it's in the summer but it's up to you.

Sam Roper: I meant, the length of time to get an internship.

Jenna Bozanis: Depends on the job, country, visa. You can email and they will let you know.

Kodie Becker: You mentioned hiring but nowhere could I find any positions that you hire for. Also, what system would you use to hire?

Jenna Bozanis: This year we came together with a team that wanted to help. Moving forward if there is interest, we would go through a hiring process. This year it was first come first serve. We would like to go through EngSoc when we do hire.

Juliana Jeans: Do you do anything to help students with hiring?

Jenna Bozanis: We started office hours and people can come in and ask about the internships. We have ideas in terms of resume building and fun events.

Thomas Wright: I was wondering if you have any programs that help students transition into living abroad?

Jenna Bozanis: We have local committee's all around the world, who meet with you, help you and you can live with other interns. They have events as well such as a summer challenge in Prague.

Behshid Behrouzi: I have three questions, are they all paid, does the cost you are asking from students cover the cost of the visa and from a liability perspective do you provide insurance, what liability is EngSoc taking on?

Jenna Bozanis: You are always paid, it does include the cost of the visa. We partner with Swiss care for insurance and there are opportunities through Queens as well.

Andrew Farley: You mentioned that QUIP only does in Canada, QUIP does do outside the country if it meets their qualifications.

Jenna Bozanis: I did say that but you have to find a longer internship. Typically, they are in the summer.

Hatem Dawaghreh: From what I understand, you can apply for a student fee. Do you plan on applying?

Jenna Bozanis: We have no thought about that yet. We are looking for funding and are currently only funded through IASTE. Potentially for the future we would look into it.

Sam Roper: You said that students find travel insurance through Swiss care, is that covered and are there any other hidden costs that they have to cover?

Jenna Bozanis: What we do for you is show you the internship and then they help with visas, you cover flights, accommodations and insurance. It is like going on exchange where you have to cover the costs. You are making money and gaining experience.

Jordan Pernari: Who do you plan to work directly with in EngSoc. We just move all clubs under conferences.

Emily Wiersma: They will be under conferences.

Brandon Tseung: Are recent graduates eligible.

Jenna Bozanis: Yes, along with master's students. For some positions you need to be enrolled but it depends on the visa.

MOTION 9

Whereas: Cannabis is becoming legal on October 17th;

& whereas: We should update our substance policies to reflect that;

BE IT RESOLVED THAT:

Council approve the By Law changes in its second reading seen in Appendix "TOKE".

Moved by: Jamil "We'd change" Pirani

Seconded by: Jordan "We'd updated" Pernari

Motion Passes, 6:34 pm

Jamil Pirani: So, this is the second reading of the bylaw. It is just making sure policies are in line with changing legislation going forward.

MOTION 10

Whereas: Some design teams don't exist anymore;

& whereas: We need to update policy;

BE IT RESOLVED THAT:

Council approve the changes to policy section κ as seen in APPENDIX "DESIGN"

Moved by: Hatem "I'm not feeling so well" Dawaghreh

Seconded by: Isabela "Don't disappear" Dominguez

Motion Passes, 6:36 pm

Ryan Kelley: Supermilage still exists.

Alex Clifford: We are adding them back to policy.

Hatem Dawaghreh: We are updating their name.

MOTION 11

Whereas: Some design teams are no longer competing;

& whereas: They still participate in competitive natured activities;

BE IT RESOLVED THAT:

Council approve the changes to policy section κ as seen in APPENDIX "TEAMS"

Moved by: Hatem "Competitive nature" Dawaghreh

Seconded by: Isabela "Does playing monopoly count?" Dominguez

Motion Passes, 6:37 pm

Hatem Dawaghreh: Some teams don't have a competition but we want to make sure they are still competitive in nature.

MOTION 12

Whereas: Policy says that design teams need to talk to the Dean first to get ratified;

& whereas: Nobody really does that;

BE IT RESOLVED THAT:

Council approve the changes to policy section κ as seen in APPENDIX "BYEDEAN"

Moved by: Hatem "The Dean is a busy person" Dawaghreh

Seconded by: Isabela "They sure is" Dominguez

Motion Passes, 6:39 pm

Hatem Dawaghreh: We are just fixing something that was ever fixed. Currently you need the dean and then me but you should waste my time first and then the dean.

VIII. PRESENTATIONS

Emily Wiersma: Hi, we are mandated to give a presentation. It's what we did and why you should pay us. Carson said he would try to live watch this and message to answer any questions you might have. He went through old files and read the constitution. He investigated equity training versus other societies and schools. He worked on the registration site for Orientation Week and mental health resources. We tested Dash. Orientation week, registration site, city space which we had issues with and he worked to convince the city we would not destroy it. We cleaned Clark and built new chairs. He filled out the Dash guide and worked on strategy plans and budgets. In August, he worked on the presidents meeting, helped with Orientation week and then the flood. He did not get to transitions practices, Professional Development and a Science Formal hour logger as they did it themselves.

Behshid Behrouzi: In May we started the Tea Room renovation and started BBQ rituals, took care of money. I fixed the security panel that it would not let me fix. ADP transition so payroll was okay and then looked at advertising. We were audited by CSJ and I reviewed and looked at start pans. Went to advisory board and then looked at HST. I closed the books and made sure tax returns were done. We went to the QYEA meeting which was cool and we might reach out to have an event. More advisory board and access codes, there was an event at Clark, the Tea Room. In August I worked with insurance due to the flood which is ongoing. We lost money from Science Quest because camp was canceled. We are trying to get a sign for Clark which takes a long time as it's through the university. It might take a year. Services year end was closed as there were some things missing. We know where we are standing and finalized director's strategy plans. Tristan is now working on Clark accessibility which proved to not be time sensitive and everything else was more urgent.

Emily Wiersma: I read through the constitution and started edits, I de-gendered the constitution and hiring panels. I learned how to use mailchimp and edited the website. We hired an Engenda designer. Then I worked on the digitization of hiring, worked on council dates which need to be changed. I cleaned the lounge and I learned how to use Dash. In July, I wrote the hiring digitalization policy, cleaned Clark and decorated the lounge. I was helping Science Quest with overnight camp and I was the only one who could help as I had first aid. Love kids. I worked on director training and discussed strategy plans and budgets. Helped Science Quest with day camps, helped with aftercare, in camp and in the office. Worked with year and discipline club presidents. I planned to work on disciplinary processes and I think it makes more sense to do during the year. Also, resources on gender-based violence.

Matt Julseth: How does AODA affect Clark as an establishment?

Behshid Behrouzi: The university is not in compliment and the university has a plan to do so. We talked to the Dean about getting funding and he said it was unlikely as they will focus on other spaces first. They want to fix and then create. It is categorized as making something new.

Tristan Burnet: One of my goals is to have a plan for accessibility in Clark with Delany so that there is a plan in motion when an audit happens.

Kayla Walker: When does the university have everything up to date with the AODA?

Matt Julseth: There is a deadline?

Behshid Behrouzi: You can look it up but it's no time in the near future.

IX. EXECUTIVE REPORTS

I) PRESIDENT

Emily Wiersma: Carson is at CFES and will be back. His report looks fine. To everyone at jacket council, one of the motions was to keep the president from talking to much. Carson's middle name is Carson "Q Life" Cook. There is a call back of "sucks". If he forgets, you can raise a point of personal beverage.

II) VICE PRESIDENT OF OPERATIONS

Behshid Behrouzi: Go to Clark hall club!

III) VICE PRESIDENT OF STUDENT AFFAIRS

Emily Wiersma: It's all in the report.

X. DIRECTOR REPORTS

I) ACADEMICS

Sidney Picco: It's all in the report. First faculty academics office hour is October 4th if you have any questions or want to give feedback. There is also a feedback form on the EngSoc website.

II) COMMUNICATIONS

Alexander McKinnon: All in the report. We are hiring IRO's, videographers and photographers. Apply!

III) CONFERENCES

Sam Roper: Everything is in the report. Hiring is happening.

IV) DESIGN

Hatem Dawaghreh: All in there.

V) EVENTS

Miranda Bundgard: Everything is in the report.

VI) EXTERNAL RELATIONS

Zaid Kasim: All in the report.

VII) FINANCE

Brandon Tseung: All in the report. If you have office hour song suggestions, let me know.

VIII) FIRST YEAR

Isabella Dominguez: We did first year elections and jacket council was Tuesday.

IX) HUMAN RESOURCES

Kodie Becker: All in the report and I did a lot of running. I will be looking over hiring policy so let me know if you see anything needing changing.

X) INFORMATION TECHNOLOGY

Andrew Farley: We are hiring this weekend.

XI) INTERNAL AFFAIRS

Isabela Dominguez: We had the first-year elections and there was jacket council. If you have motions, email me.

XII) PROFESSIONAL DEVELOPMENT

Juliana Brown: All in the report. If you are in fourth year and want a mentor sign up online.

XIII) SERVICES

Tristan Brunet: Things are going well. For Clark accessibility, Delany and I are working on this initiative. We want an easier way for alumni to get up the stairs. We want them to use the area well such as the bathroom and talk to people with accessibility issues to see if there anything we should do. We are looking at funding. Clark hall club and jacket fittings! TEDxxx is Tuesday, Golden words version of TEDx

XI. QUESTION PERIOD

Andrew Farley: Seeing none, we will move on.

XII. FACULTY BOARD REPORT

Blake Wisniewski: Faculty board was last week, Mitchell Hall now says Mitchell Hall and it coming along. Talked about 125-year festivities.

Emily Wiersma: Something the Dean brought up was that professors were attending BBQ's but the dean let us know that this should not be happening. If it is in a licensed establishment it is fine. Just can't be in backyards.

XIII. ALMA MATER SOCIETY REPORT

Thomas Wright: AMS assembly was last week, chatted with President and Provost and there were presentations about the safety initiative. Approving budgets, elected a new speaker, ratifying people for committees.

XIV. SENATE REPORT

Max Berkowitz: Had our first meeting and not a lot to report with regard to engineering. In 1918 there was something that went into place barring black applicants from entering the school of medicine. It is not in practice but still in regulation so they are voting to take it out.

Sam Roper: I met with Heather, the Queens Ombudsman. This is a last resort if people do not agree with things going on in the school. Her office is in transition. The office for the senate is being reviewed. She is committed to students and was to create a space for proper practices. She wants to come speak. If someone doesn't agree with EngSoc she can help them. If you want to know more, she can come speak.

Will Mederios: Please!

XV. ENGINEERING REVIEW BOARD REPORT

Will Mederios: I reviewed your motions and everything is consistent. I am meeting with Kodie to start hiring and fixing the fact I have immunity with grievances against me.

XVI. ADVISORY BOARD REPORT

Behshid Behrouzi: We have not had a meeting yet but in the summer, we approved the budgets.

Tristan Burnet: The meetings on Monday and Capital Fund proposals are happening during that meeting.

XVII. EQUITY OFFICER REPORT

Delany Benoit: I have been working with Tristan and have been working on bursaries.

XVIII. CLUB REPORTS

I) GEO

Caitlyn MacPhee: I am still learning. The second years are doing great and getting their boots dirty in the field. We are working on BED fund and intramurals.

II) CHEM ENG CHEM

Kayla Walker: We are working on merchandise and have a whole council.

III) APPLE

Hatem Dawaghreh: We had a social and have second year reps

IV) CIVIL

Julia Barnes-James: This is my first meeting and things seems to be going well. We had our BBQ.

XIX. YEAR REPORTS

I) SCI'19

Jordan Pernari: We are working on getting our crest up on October 9th, doors open at 9. Come, even if you're not in Sci'19. Send pictures to sci19yearbook@engsoc.queensu.ca, if you are in Sci'19.

II) SCI'20

Chanel Tossounian: We are looking for a president.

III) SCI'21

Chaz Meadows: Not a whole lot, finalizing year merchandise and getting our year crest up before Sci'19.

IV) SCI'22

Andrew Farley: They had jacket council, had elections and got super section reps.

XX. STATEMENTS AND QUESTIONS BY MEMBERS

Sidney Picco: Related to the Ombudsman, is this replacing Harry?

Sam White: Yes.

Hatem Dawaghreh: When is Mitchell Hall opening?

Blake Wisniewski: They want to open in January but its not going to happen.

Sam White: They said that certain areas would be open. Classes might run in second semester.

Christina Bisol: It is up in the air.

Blake Wisniewski: Basically no one knows.

Hatem Dawaghreh: Just so you know the faculty has 4 rooms that they have taken from students and the TV's in those rooms are paid for by students.

Emily Wiersma: Carson and I have emailed the dean about this.

Hatem Dawaghreh: One of them already has an office and this is a secondary office. The tv's is these rooms were paid for by students.

Sam White: 217, and 215, and some on the first floor.

Hatem Dawaghreh: 219 as well and something on the third floor.

Max Berkowitz: Who okayed this?

Emily Wiersma: We don't know and we are working on it with the Dean. There is no council next week. I will send out an updated list of dates.

MOTION TO CLOSE:

Moved by: Andrew Vasila

Seconded by: Max Berkowitz

Motion Passes, 7:17