



THE ENGINEERING SOCIETY
OF QUEEN'S UNIVERSITY

Council Meeting Agenda

Engineering Society of Queen's University

Thursday, February 7th, 2019

6:00 pm, Dunning Room 11

- I. Attendance
- II. Adoption of the Agenda: Motion 1
- III. Adoption of the Minutes: Motion 2
- IV. Break
- V. Speakers Business
- VI. New Business: Motions [3-8]
- VII. Executive Reports
 - i. President
 - ii. VP (Operations)
 - iii. VP (Student Affairs)
- VIII. Director Reports
 - i. Academics
 - ii. Communications
 - iii. Conferences
 - iv. Design
 - v. Events
 - vi. External Relations
 - vii. Finance
 - viii. First Year
 - ix. Human Resources
 - x. Information Technology
 - xi. Internal Affairs
 - xii. Professional Development
 - xiii. Services
- IX. Question Period
- X. Faculty Board Report
- XI. Alma Mater Society Report
- XII. Senate Report
- XIII. Engineering Review Board Report
- XIV. Advisory Board Report
- XV. Equity Officer Report
- XVI. Club Reports (Sunny)
 - i. Geological
 - ii. ChemEngChem
 - iii. Applied Mathematics
 - iv. Mechanical
 - v. Civil
- XVII. Year Reports
 - i. Sci'19
 - ii. Sci'20
 - iii. Sci'21
 - iv. Sci'22
- XVIII. Statements and Questions by Members

Speaker: Andrew Farley

Secretary: Natalie Arpin

Motion List

Motion 1

Whereas: We're back;
& whereas: council is now in session;

BE IT RESOLVED THAT:

Council approve the agenda of the Council meeting of Thursday, February 7th, 2019, as seen on the Engineering Society website.

Moved by: Emily "Check the site" Varga
Seconded by: Andrew "It's on the web" Farley

Motion 2

Whereas: It's February now;
& whereas: last council was in January;

BE IT RESOLVED THAT:

Council approve the minutes of the Council meeting of Thursday, January 24th, 2019, as seen on the Engineering Society website.

Moved by: Emily "How can you type that fast?" Varga
Seconded by: Natalie "I'm a keyboard wizard" Arpin

Motion 3

Whereas: Our Academic Representatives is structured poorly;

BE IT RESOLVED THAT:

Council approve the changes to By-Law 7 – Academic Representatives, as seen in APPENDIX "REPZ".

Moved by: Carson "Rep me rep you" Cook
Seconded by: Sidney "Rep all of you" Picco

Motion 4

Whereas: Director Duties are outdated;

BE IT RESOLVED THAT:

Council approve the changes to By-Law 8- Engineering Society Directors, as seen in APPENDIX "DUTIES".

Moved by: Carson "Out of date" Cook

Seconded by: Emily "But not out of style" Wiersma

Motion 5

Whereas: Elections and Referenda Bylaw does not describe how individuals are held accountable to campaign regulations;

BE IT RESOLVED THAT:

Council approve the changes to By-Law 3-Engineering Society Elections, as seen in APPENDIX "E&R".

Moved by: Carson "Democracy is great" Cook

Seconded by: Emily "So is accountability" Varga

Motion 6

Whereas: AMS Judicial Committee does not have exclusive jurisdiction over removal of elected officers;

& whereas: EngSoc must acknowledge Judicial Committee's jurisdiction,

BE IT RESOLVED THAT:

Council approve the changes to By-Law 1-Engineering Society Council, By-Law 3-Engineering Society Elections and By-Law 22-Alma Mater Society Judicial Committee, as shown in Appendix "IMPEACH ME JCOMM".

Moved by: Carson "Impeach me" Cook

Seconded by: Emily "Not without By-Law" Varga

Motion 7

Whereas: Some responsibilities under the Director of Conferences position are outdated;
& whereas: it's time to grow the conferences team;

BE IT RESOLVED THAT:

Council approve of the changes to Policy β : Section C-Directors and Policy γ : Section A-Appointments, as seen in Appendix "CONFERENCES".

Moved by: Sam "Conference call" Roper
Seconded by: Emily "Conferences for all" Wiersma

Motion 8

Whereas: Joint Hiring Policy hasn't been updated in a long time;
& whereas: It has now been brought up to date with help from ComSoc;

BE IT RESOLVED THAT:

Council approve the changes to Policy γ : Section C- Joint Hiring Policy, as seen in APPENDIX "GETTING COMMIE WITH IT" contingent on the Commerce Society passing the same policy.

Moved by: Kodie "Eng Com" Becker
Seconded by: Carson "Join forces" Cook

Executive Reports

President – Carson Cook

president@engsoc.queensu.ca

Hello Council!

Things that I've been doing for the last 2 weeks:

- Reviewing Bylaw
- EWC Proposal
- Transitioning Del!
- Ontario government advocacy
- Fall Term Break advocacy

Things that I will be doing for the next 2 weeks:

- Orientation Week registration website
- Continuing transitioning new Exec
- Orientation Week budgeting
- Student fee planning

Big congratulations to Delaney, Zaid and Jinho for getting elected!

Thanks!

Carson

VP (Operations) – Behshid Behrouzi

vpops@engsoc.queensu.ca

Things I have done these past 2 weeks:

- Working on completing Queen's Financial Services tracking
- Advisory board meeting: consolidating of information gathered
- Setting up the new Science Quest team with space access and revised contracts
- Preparing transition material

Things I am doing these next two weeks:

- Transitioning my awesome lower through 3 meetings per week with set agendas
- Meeting with potential candidates for different director and service positions
- The usual finances for the society!
- Figuring out how to get CEO more space

VP (Student Affairs) – Emily Wiersma

vpsa@engsoc.queensu.ca

Hello Council!

Past two weeks:

- Elections – thank you to everyone who voted!
- Meeting with conferences – going over budgets, some preliminary feedback as conferences season gets started, restructuring portfolio
- EngSoc consent training – script is about halfway done
- Discipline club round table – lots of great feedback, looking into constitutions

Things that I will be doing over the next two weeks:

- Discipline club round table/constitution committee stuff – putting together constitutions
- Consent training test drives
- Transition – congratulations, Zaid!

Have a fun safe and restful reading week!,

Emily

Director Reports

Academics – Sidney Picco

academics@engsoc.queensu.ca

Hey friends!

So here are some things that I've been doing over the past two weeks:

- BED Head Board approved the proposals and provided feedback
- BED Head Board discussions regarding future of the fund and the General Fund
- Meeting with people interested in DoA, EngLinks Head Manager and Head iCon
- Resolving course curriculum issues
- Working with the Faculty department of Teaching and Learning on new initiatives
- Working on an Academic Appeal and Course Selection Manual
- Discussions on EngLinks financial state and sustainability
- EngLinks Head Manager and Head iCon applications are now up on EngSoc Dash.
- Discipline Club Constitutions – working to establish a standard VP Academic role in every discipline
- AMS Academic Commissioner Caucus

Things that I will be doing over the next two weeks:

- BED Fund meetings with faculty to discuss setting up a General Fund Chart-field
- Dean to approve BED Fund proposals
- Transition Manual and starting to transition my lower
- More work on Discipline Club Constitution
- Working with the AMS Academic Grievance Center to market their services to engineers
- Dealing with course issues or feedback as they arise.

Have a great week everyone,

Sid

For all you civil engineers out there:

When the first question of
the exam paper starts with
“Using Mohr’s Circle...”



Communications – Alex McKinnon

communications@engsoc.queensu.ca

Hey Council!

Things that I’ve been doing over the past two weeks:

- EngSoc elections
- EngSoc templated documents coming soon!
- Team quarterzips
- Landyard identification
- Humans of the ILC kicked off
- Shout out to our video manager (Rueban Rasasalvan) and photography member (Sarah Reese) who’s short films premiered at the Focus Film Festival last Thursday. So much talent as they both took home awards.
- Our EngSoc Archive is up and running (just needs to be filled out)

Things that I will be doing over the next two weeks:

- Elections stuff
- Excited to see our incoming exec team!
- More humans of the ILC. Maybe publishing a photo book?
- Filling out the archive
- Excited to meet our lowers!

I believe everything is in the report. Lets have a good year!

Have a great week everyone,

Alex McKinnon

"Hey kid wanna be director of communications?"



Conferences – Sam Roper

conferences@engsoc.queensu.ca

Heeeeeeeeeeeeeey Council!

Things that I've been doing over the last two weeks:

- Attended some of QSC (which was out of this world HA)
- Hired new QEC co-chairs for 2019 – congratulations to Carlie Trimble and Axel Ouillet!
- Working on budgetary planning for next year
- Policy changes to build the conference team for future years
- Generally keeping up with the conferences

Things that I will be doing over the next two weeks:

- Swinging by CIRQUE and QGIC this upcoming weekend
- Continuing to handle conference feedback with my lovely FYPCO
- Post-conference meetings
- Hella transition work

Love you bye

Sam



Design – Hatem Dawagreh

design@engsoc.queensu.ca

No report submitted.

Events – Miranda Bundgard

events@engsoc.queensu.ca

No report submitted.

External Relations – Zaid Kasim

events@engsoc.queensu.ca

What up what up Council!

Stuff I've been doing over the past two weeks:

- FYPCO Mental Health Project Logistics!!! (March 8th gonna be lit)
- Fix N' Clean Winter Event is coming up, had meetings with chairs and they on top of everything
- COT Hoodies came in ☺ and we have a ton of events that got planned: soup kitchen, old folks home visit, clothing drive, bake sale, etc...

- Finished my transition manual! It's almost over 😊
- Meetings regarding OEC
- Preparing some notes to pass on to my lower

Thing I'm working on over the next two weeks:

- Meeting with Kennedy and Alex (FC '19) to organize new collab event with OTIS and Water Team
- Potentially re-evaluating how the COT runs and thinking about a new structure
- Figuring out some small OEC stuffs
- February ESSCO Teleconference (February 24th)
- ComSoc Event IS happening and will be getting planned within the next week
- Planning the hockey team game and other COT events
- ExCommComm meeting, we have a new structure to the committee so I'm excited to see how it turns out
- Fix N' Clean is gonna happen which is nice (I'll be hiring that day 😊)
- FYPCO Project is gonna be taking up quite a bit of time (looking very very good so far)
- IM STILL PLANNING A **PUPPY ROOM!!!** in collaboration with the Humane Society, COT, AND my lovely FYPCO <3
- LOWER WILL BE HIRED AND I WILL TRANSITION AND LOVE THEM

Nothing else from me,

Hope everyone has a sick week!

Zaid (yoteman)



??? Yeeeeeeet ??? YOnk...

Finance – Brandon Tseung

finance@engsoc.queensu.ca

Hey Council,

I've been away in Edmonton for the past week. Props to finance team for doing a stellar job holding down the fort!

Things that I've been doing over the past two weeks:

- Regular deposits, float runs, and cheque reqs
- Had consultation on the electronic cheque req FYPCO project

- Talking to people interested in Director of Finance positions
- Discussing potential additions to finance policy to improve accountability and oversight
- Online ticket sales – mostly for conferences since they're in full swing now
- Reconciling debit/credit accounts tracking
- Reconciling clubs and expenses accounts

Things that I will be doing over the next two weeks:

- Normal bank stuff
- Implementation phase of FYPCO project
- Speaking to a Mod 3 group about a gap in our tickets/online payment system
- Writing the transition manual
- Looking into an upper-year budgeting workshop for Frosh

I think that pretty much covers it. As always, feel free to reach out if you're interested in being the next Director of Finance! Biggest three things I'd say are ability to learn, problem-solving, and interest in finance/accounting.

Full send,

Brandon



First Year – Emma Prairie

firstyear@engsoc.queensu.ca

Hello Everyone!

Things that I've been doing over the past two weeks:

- More Physics Cookies!
- Frosh questions and help!
- Meeting with people about DoFY!
- Working on the proposal for the iron pinning ceremony thing

Things that I will be doing over the next two weeks:

- Working on a resource binder with my fypco
- Working on different resources
- More frosh questions and help!
- Finishing up the iron pinning ceremony proposal!
- Emails

Cool bye,

Emma Prairie



Human Resources – Kodie Becker

hr@engsoc.queensu.ca

Happy winter!

Hope y'all are doing well! Here's what I've been up to lately:

- Helping people with dash/hiring/errors/emails/questions (never ending)
- Editing more hiring policy (and maybe passing some more too!)
- Meeting with ComSoc to sort out Joint Hiring Policy
- Getting Transition stuff done
- Creating a hiring preparation package
- Meeting with people about HR!

Things that I will be doing over the next two weeks:

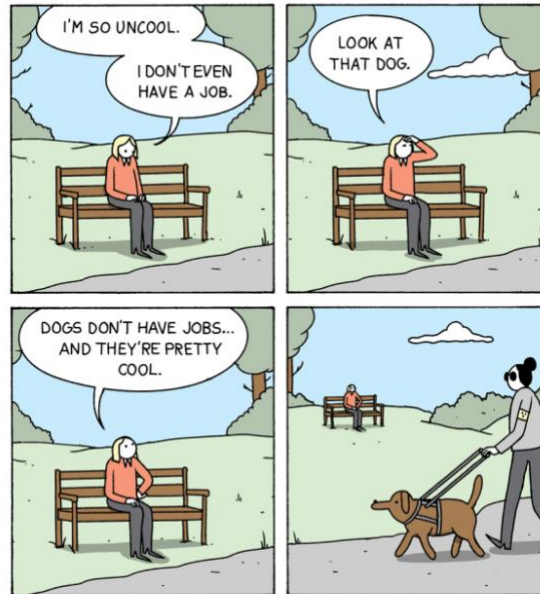
- Starting new feedback project with Kate
 - Looking to implement continuous feedback for services/EngSoc
- Going through more of policy to fix/update things
- Continuing transition manuals/templates
- Preparing a hiring preparation package
 - Includes all documents needed to hire/helps with hiring

If you have any questions or know someone who's willing to get involved but doesn't know how, send them my way! Have a good week all!

Kodie

Director of Hesitant Rhinos

Me, looking for a job. Also me, writing my report last minute with da bois:



War and Peas



Information Technology – Max Karan

doit@engsoc.queensu.ca

No report submitted.

Internal Affairs – Emily Varga

iaffairs@engsoc.queensu.ca

Hello Council

Thank you to everyone who ran and who voted in last weeks elections!!

What I've been up to in the last two weeks:

- Elections
- Talking with students about IA
- Working on a transition manual for my lower

- Prepping for council
- Updating the website/policy and by-law
- Banquet

Things I'll be doing in the next few weeks:

- Meeting with Discipline Club Constitution committee
- Continue to work on transition manual
- Working with my FYPCOs
- EngSoc awards committee
- Banquet-March 23rd
 - Award nominations
 - Sending out invites

AGM will be on Thursday March 21st at 6pm. Room TBA

Professional Development – Juliana Brown

pd@engsoc.queensu.ca

Hi Council,

Last Two Weeks:

- Summit actuals
- Deans donation
- Resumes
- Feedback with faculty
- Team merch

Next Two Weeks:

- BCG bus program
- Info session at Clark
- Finalising summit numbers
- Chair transition materials

If you're interested in DoPD come chat with me!

Services – Tristan Brunet

services@engsoc.queensu.ca

Oh hi! Didn't see you there, come on in

As I sit here writing this report, I am surrounded by Zaid and Kodie who are also writing their reports as we collectively remember we need to write this. Carson is excited about a meeting with Besh and Emily as he sings the Superman theme to rally them together. Zaid is taking a selfie of us all to be used in his report (to which many a laugh has been shared). Emma has walked in and asked to use the office for herself. I guess this is what the #DOFYlyfe is like.

And so here we are, the time for reporting on what has been going on. To be quite honest, things have been pretty business as usual in the service world, as the managers have things pretty well under control. But wait a second... something's different... Something... exciting!!!!!!

HEAD MANAGER APPLICATIONS ARE UP FOR CLARK, CEO, AND TEA ROOM ARE NOW OPEN!!!!!!

Make sure to apply on dash if you're interested! If you have any questions feel free to come talk to me after council!

Adios!

Tristan

Proof that we wrote our reports together, notice that we're wearing the same clothes in each pic

