



ENGINEERING SOCIETY OF QUEEN'S UNIVERSITY

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Conference Ratification Application

Contact Information: (Please fill this section in)

Name:

E-mail:

Conference:

Application Process:

Please submit an electronic copy of this application to Sam Roper, Director of Conferences, at conferences@engsoc.queensu.ca ASAP.

Ratification will be awarded based on solid justification at Engineering Society Council. The motion must be submitted and have at least 50% of votes from the voting audience in attendance. Applying for Engineering Society Ratification means adhering to the Engineering Society guidelines, rules, and contracts to their entirety. The applying chair acknowledges that failure to follow these guidelines, rules, and contracts is ground for de-ratification without warning (based on severity of offence). The Engineering Society also acknowledges that if a conference is unhappy with treatment, rules, guidelines, contracts, policies, etc. set forth by the Engineering Society, the conference may apply for their own de-ratification without being questioned.

Application Questions:

1. Please explicitly state:
 - Conference objectives and mission statement
 - The composition of your governing body, including any officers, mode of selection, and their duties and privileges
 - Provisions for impeachment and votes of non-confidence regarding any officer
 - Provisions of adequate banking and account information based on Section 0.E of the policy manual
 - A fifty-word summary of the conference to be used for promotional purposes
2. Provide a concise description of your conference, its history, structure, objective, growth plan, and any other information you would like to provide to explain what your conference is.
3. How could your conference benefit from receiving Engineering Society ratification?
4. How could the Engineering Society benefit from your conference?
5. What differentiates your conference and delegate experience from similar conferences? What differentiates your conference and delegate experience from any other conference?

Thank you for your interest in the Engineering Society, we will be in touch soon!

The Queen's Engineering Society is committed to protecting the use and disclosure of the personal information of Queen's University faculty, staff, and students, as required by the *Freedom of Information and Protection of Privacy Act*. The personal information on this form is collected for the purpose of completing your application. Personal information will only be used to the extent that it is necessary to facilitate the hiring process, and will be destroyed one year after the application process is complete. If you have questions about the accuracy, use or privacy of your personal information, please contact Emily Wiersma, Vice-President (Society Affairs), at vpsa@engsoc.queensu.ca.