

Engineering Society Council Minutes: Thursday, October 22, 2009

Location: ILC 313

Meeting begins: 5:47 pm

Attendance: Elizabeth Philp (V), Valerie Sugarman, Douglas Haney (V), Derrick Dodgson (V), Claire Wunker, Cassie Frengopoulos, Emily Haggarty, Cenk Aytimur (V), Greg Ellis (V), Mike Brown (V), Mackenzie Dixon (V), Ross Chaudry (V), Ed Watson (V), Jill Lackey, Lauren Gibson (V), Brigitte Baker (V), Marta Majkut (V by proxy), Megan Curtis, Stephen Prsa (V), Jay Young, Jeff Booth, Troy Mannell (V), Victoria Buckingham, Lauren Bates (V), Sean Abraham (V), Nicole Cook (V), Jess Clark (V), Matt Lloyd (V), Jonathan Berger (V), Mitchell Dembowski (V), Robyn Terry (V), Marinos Tryphonas (V), Brent Mucci, Dan Gleeson, Andrew Sullivan, Kasmet Niyongabo, Jessica Albanese (V), Anna Manley (V), Ryan Low (V), Chee-Lam Tam, Victoria Pleavin, Max Howarth, Chris Bimm

Proxies: Mackenzie Dixon to Dan Gleeson 7:14 pm

Douglas Haney to Victoria Pleavin 7:14 pm

Derrick Dodgson to Valerie Sugarman 7:14 pm

Steven Prsa to Megan Curtis 7:38 pm

Changes to Agenda:

- Motion 1:

Pleavin: Don't have a speaker, Chris Bimm was speaker two years ago, pass this and we can have a speaker at Council.

- Motion passed: 5:47

- Motion 2:

Be it resolved that Council approve the Agenda of the Council meeting of Thursday, October 22, 2009, as seen on the EngSoc website.

- Victoria Pleavin: There's pizza if you're hungry. We're also doing a 50/50 tonight.
- Ellis: I'd like to strike motion number 12, because not all candidates have been informed. *Friendly*
- Passed: 5:49 pm

- Motion 3:

Be it resolved that Council approve the minutes of the Council meeting of Thursday, October 9, 2009, as seen on the EngSoc website.

- Haggarty: Let me know if there is anything wrong.
- Abraham: I was misquoted with the numbers that AMS lost last year. The value was \$104000.
- Chaudry: On the first page, motion 2 is missing the date.
- Brown: With the motion that I moved. It should read "word order".
- Passed: 5:51 pm

Speaker's Business as given by Chris Bimm:

- I have your guest host tonight, replacing the lovely Sarah Newton and less lovely Rob Lee. Please feel free to interrupt and let me know if I make a mistake.

Moment of Silence

- Ellis: Moment of silence to recognize one Engphys student whose family was involved in a tragic accident.

Presentation by Dean Woodhouse:

- Faculty board has discussed the potential change of name to faculty. Meeting on November 18, It should be a lively debate
- There has been an emergency budget meeting on Tuesday, I will update you afterward. Before we start talking about TA-ships and budget cuts, I need to speak with them first.
- Prospective website for new students, there will be new changes over the next months. One goal is to make them iphone, blackberry downloadable. There is a lot of changes coming at the university level, it is likely to impact your Orientation around equity and education. There is going to be enhanced look, check, view with everything you do. This is about the culture. You need to be aware of changes.
- I did make a request to Ed, for the 20th anniversary of the memorial. We have forgotten that there were 4 men who were also there. It is time to consider and recognize that we also lost male colleagues. I would like to forward this as consideration for whoever is preparing for that ceremony.

- Questions:
- Abraham: what specifics will there be for frosh week
- Dean: We will be having a deep discussion and we want to look at what is coming, what the expectations are going to be. We have been doing a lot of talking about it. It is not coming as a surprise. There are a lot of things that went well, other things didn't go well. The budget deficit for the province is north of \$25 billion, we thought \$18 billion. There may be cuts to post-secondary.

Presentation by AMS Commissioner of Internal Affairs Lucas Anderson:

- The AMS and EngSoc have a very long relationship. I would like to offer this onion as a gift to President Greg Ellis. This represents the relationship because us, because if it was ever broken, it would make you cry.
- An informal presentation about online voting. Voting will be done online. The company were a working with are Vote-Net Solutions, a leader in the industry. I spent my summer looking at competitors. This company provides a comprehensive service.
- Traditionally, there were polling stations around campus. The switch to online voting has concerns with access. How it will work is you will be able to click on a link through emails. Your voting user name is your qlink/NetID and your password will be randomly generated. From there the student will be taken to a secure website and will be presented with a referendum ballot, and later elections. Voting will be the same as paper ballots. Once they have gone through that, they will be prompted to confirm their choices. They will get a voter receipt.
- There are strong criticisms. As this is a trial year, there will be 8 polling stations with laptops and a StuCon, situated at highest traffic points. You can access the website from anywhere in the world, for example if you are on exchange.

- We are saving bucket loads of paper and money in the long run. This may take a while to figure out how to make this more equitable. This is a trial year, so there won't be huge savings right away. There are some costs associated with the transition, but no more than last year for you guys. In the long run, savings will trickle down.
- Questions:
- Ellis: there is a last day for campaigning, but what is stopping people from going around with a laptop to continue campaigning?
- That question has been brought up, and the Journal did misquote me. There are unforeseeable problems. This is part of changing systems. We will be addressing them through referendum. I don't expect my team to catch anything, but I invite anyone to suggest any potential problems so we can avoid them. We will be getting campaign policy out and about. We will be working to deter any of that behavior.
- Cook: Regarding turnaround times, usually election night 2AM you get the results. What about the new system?
- One great benefit is that we don't use scrutineers anymore. People hated doing that. That system didn't work for anyone involved. That whole thing will be taken out of policy. The turnaround time will be approximately 3 hours, guaranteed
- Brown: With this software, is there an option to spoil your ballot?
- The option to abstain will be included. You can't spoil the ballot by not voting at all. But abstaining will be possible
- Dixon: You can pull up someone's ballot number. Does this give you the power to further edit the ballot if the person voted incorrectly?
- No you can't edit the ballot. There is a choice between anonymous and non-anonymous ballots. Once someone has voted, they cannot vote again. The CRO and myself are the only people who have access to the system. That is the reason for the confirmation screen.
- Brown: Will there be validity to randomize order of candidates.
- Yes. Overall, we will be doing AMS policy things.
- Chaudry: Is it going to be randomized one way for everyone?
- There will probably be 3-4 randomizations, which will be scattered.
- Aytimur: I'm assuming you're going to be tying into ITS systems.
- We are not going through ITS, it is a server-based system, directly through the internet. We do get our voter list through the Registrar. They give us a list of all students who have paid their AMS fees. This does create problems for students without a concentration. As the system is structured, there are buckets for each faculty. That is a problem that is difficult to figure out. We will work out a solution.
- Contact info: ext. 74815, cia@ams.queensu.ca
- If you have any questions, please get in touch with me.
- And enjoy the onion.

Pleavin: *Motion to omnibus motions 4,5,and 13.*

- Seconded by: Aytimur
- Motion to omnibus passed: 6:16 pm

New Business:

- Motion 4:

BE IT RESOLVED THAT Council ratify Jessica Clark, Jason Stevens, Chee-Lam Tam, Krysten Rutherford, Sandra Murphy, and Erica Vertefeuille as members of Students for Engineering Education Development.

- Thai Phi: I'm the chair of SEED, we're working with faculty and students to try to improve education.

- Motion 5:

BE IT RESOLVED THAT council ratify Ross Kennedy, Max Howarth, Maddie Reid, Jeff Leavitt, Cassis Frenopolous, Claire Wunker, Frances Emery, Lochana Ponnalam, Tamara Teofanovic and Anbareen Firoog as EngWeek committee members.

- Lackey: They're awesome.

Motion 13:

BE IT RESOLVED THAT Council approve the hiring of Charlie Bush as the 2010 Science Formal Convener

- Ellis: We need a science formal convener.

- Debate:

- Mannell: Are we ratifying chairs for SciFormal
- Ellis: The chairs will be ratified. As well as the managers. They will all be ratified next Council.

Motions 4, 5, 13 passed: 6:20 pm

- Motion 6:

BE IT RESOLVED THAT Council appoints Jackson Tse as the 2009-2010 EngSoc Youth Action Program Coordinator.

- Niyongabo: Last Council we decided to adopt the Youth Action Program. Jackson have been working for the last 6 months to lay out a calendar for the next year and Jackson has the best knowledge. Usually we would have to open voting for the next two weeks and then get a chair. But since this program is geared to high school students, we have to match their schedule. It is in our advantage completely selected the committee in the next two weeks.
- Dixon: In my opinion, Jackson is the most qualified person to do this, he wrote some great policy.
- Passed: 6:23 pm

- Motion 7:

BE IT RESOLVED THAT Council approve of the executive elections being run in conjunction with the Alma Mater Society this council year

- Pleavin: You heard the presentation from Lucas. We have not done elections ourselves in very long time. If we go with them this year, there is a lot of new policy. If you want to go with AMS, vote yes. I would like to go with them this year to try it out.
- Dodgson: Would you be able to give information about what the Society would have to do if we were to go alone?
- Pleavin: Monetarily we'll have to pay for StuCons, ballots, and security boxes. We'd also have to organize where and when the StuCons would go. We would have to get scrutineers. We also pay for campaign fees. We'd have to let people know that voting is not online. There would be confusion.
- Tryphonas: I know the AMS used to charge for elections. Will we be charged?
- Pleavin: In the past, 100% of ballots bought for you, you paid for. And then AMS paid for 50% of the stucons. Beyond that the other 50% was split between all the faculties using the AMS election system. Now there is not such an easy division
- Mannell: Do we have to follow their date?
- Pleavin: If AMS doesn't run our elections, we have to have elections by the end of January, so we may as well match their date.
- Pleavin: Vote for whatever system you want. I'm down with either. But the AMS way is quick and easy.
- Passed: 6:28 pm.

- Motion 8:

BE IT RESOLVED THAT Council ratify the Biofuels Reaction Engineering Team as a Design Team of the Engineering Society

BE IT FURTHER RESOLVED THAT Council approve the addition of the Biofuels charter to Policy Manual Appendix C, as seen in Appendix Probiotics

BE IT FURTHER RESOLVED THAT Council approve the changes to Policy Manual Kappa as seen in appendix Activa

- Watson: We will hopefully have a new design team. Scott is here to talk about their plans. I have been working with him since I started in Office. It is a cool idea.
- Scott Genin: It is geared toward engineers in processing and a chemical design team. Biofuels are not a complicated reaction to perform. Since we have to equipment and safety precautions. I have been talking with and we have support from Dr. Daugulis and Steven Hodgson in Dupuis Hall. We have the time and space to run this team. The purpose is to see if biofuels are sustainable or not. It brings people who are unfamiliar with processing engineering to become familiar with this. This gives firsthand experience of the process works.
- Albanese: Most design teams design something to be used in a competition of some sort. Will the Biofuel Design Team do something similar
- Genin: One idea we came up with was to purchase a small turbine engine and measure its power output. That could become a competition among

universities. There are a few chemical design teams in the States, but I haven't heard of anything in Ont.

- Watson: Not all our design teams compete. But this is something to keep our eyes on. Maybe if it develops, we could create a competition.
- Dixon: What does the team do with the biofuels? Will they be sold or used?
- Genin: Our objective was to create energy using a turbine. To be able to sell it, you would need a large-scale. That could be for years down the road. It is an option to consider when we know more about the size
- Cook: Are there correlations between the fuel cell team and biofuels team?
- Scott: No. Fuel Cell Team produces electricity. This one is more about internal combustion, refining the fuel. There is sustainability overlap, but the chemistry is different.
- Watson: Scott and I think we have the kinks hammered out. Vote yes if you would like to see this in motion.
- Passed: 6:36 pm.

- Motion 9:

BE IT RESOLVED THAT Council approve the changes to policy manual Kappa as seen in appendix double-take

- Watson: Last year some changes were made to Kappa which says you can't misuse funds given to you. That was added along to design teams, but it applies to clubs and design teams. The wording was changes. I deleted all the stuff in design teams that is under clubs, since it applies to both. This will make it shorter.
- Mannell: Basically you are going through it and you are just fixing it.
- Watson: Yes.
- Passed: 6:38 pm

- Motion 10:

BE IT RESOLVED THAT Council approve of the changes to policy section Alpha as seen in Appendix: "You can't handle the truth!"

- Pleavin: Policy has been broken for the past couple years. I made it to reflect what we do now.
- Dixon: I'd like to add a Board of Directors report. I'd like to hear more things to come from the Board. Move to amend. *Unfriendly, seconded by Brown.*
 - Mannell: This is good since services report to the Board, we have lost that information flow.
 - Gleeson: Ouch
 - Aytimur: I'd like you to keep in mind that the Board only meets 5 times a year. All the executives of Council are part of the Board.
 - Brown: Last year, the Board did give a regular report. I thought it was beneficial. The Chair or Vice-Chair should be here to answer questions.
 - Sullivan: I'd like to address a comment that there are members of Board on Council. However I think a report is beneficial.

- Dodgson: It makes more sense to have a report in the agenda instead of asking questions during Question Period.
- Low: If you want to make this a regular report to Council, most times the Board would have no report.
- Dodgson: Board has a number of subcommittees. Could those subcommittees report non-confidential information?
- Low: The issue is that the subcommittees will bring findings to Board and the Board would discuss that first.
- Chaudry: I am in favour of the motion. It is easy to have something on the agenda and report there is nothing.
- Booth: How far will reports go in terms of services? Does Council wish to influence services? How much power lies with Council?
- Bimm: To clarify, we can later discuss the contents of the reports if this motion is passed.
- Passed: 6:45
- Mannell: Why are we not receiving reports from QUESSI?
- Low: There are reports given twice a year. They give a mid-year report within the next couple Councils. It is a general meeting held before Council.
- Brown: Historically, QUESSI reports are more housekeeping. Council has no direct oversight over QUESSI itself. Council and QUESSI are no longer linked.
- Tryphonas: The Chair of the Board is supposed to make regular reports. It is already in policy.
- Abraham: Why did you switch the happy and sunny groups?
- Pleavin: I just changed it to match what has been done in agendas in the past year.
- Mannell: We've had many reports from the Dean lately. Should this be added to agendas?
- Pleavin: In the past, the old Dean would come out once a year. The current Dean comes out a lot. I don't think it would be appropriate for her to have an actual report.
- Ellis: It is not appropriate for the Dean to sit through all of our new business. The presentation will be before new business.
- Mannell: For the Dean, it could be something to add before new business
- Low: Half the year, the Dean is not here. She is off doing recruiting. If she wants to say something she will come. She may not want to be told to come if she doesn't have something to say.
- Passed:

Motion 11:

BE IT RESOLVED THAT Council approve the changes to policy nu, as seen in Appendix The Great Pumpkin

- Ellis: This policy will be so that the old OC doesn't sit in on new OC interview, and the Chief Frec doesn't sit in on the new Chief Frec. It is uncomfortable situation for the old Orientation Chair. This adds stress to the situation. To replace the old managers is the General Manager, Jay Young. He is here to maintain longevity of the Society. The memory is still there, and the interviewer will not have performed the

- job previously, and it will be better for critique. The budget for Frosh Week should be approved earlier than November
- Prsa: In terms of hiring, that may make that person a stronger candidate. And a person who has done that position before will know what to look for.
 - Haney: In regards to the budget, a lot of things are bought last minute. The Orientation Round Table doesn't finish their budget until fall.
 - Ellis: this is the budget that FREC Committee will be presented to the Budget Approval Committee. It is not good to have it ready just days before the event. The Budget Approval Committee can see where we can find more money. By then, all changes to the budget should be finalized.
 - Dixon: We are passing this policy now for the OC hiring. The OC this year is off the new hiring panel. In essence, the executive have broken policy in hiring this year's OC. I understand old not hiring new. But all other faculties have old hiring the new. The person who has done the job is the best person to judge the new candidate. By the time you are in third or fourth year, you should be able to constructively be able to deliver criticism.
 - Mannell: In regard to the budget, you want a general idea. Numbers change. It is acceptable to have the budget ahead of time.
 - Rob Lee: This year we approved ours in August. I didn't have a problem with that budget deadline. We budget assuming that Orientation Roundtable will charge us the same as the previous year. Bring it up at AMS or apply for Orientation Roundtable.
 - Brown: in regards to the concept of current OC hiring breaking policy, there is another piece of policy, Gamma, section b.18. There is already contradictory policy within our policy.
 - Booth: It is not necessarily true that old hiring new is the best. The quality of the interviewers is most important. It is unprofessional to have old hiring new. They will tend to hiring somebody just like them.
 - Tryphonas: The old should not be on the panel. There are obvious advantages as already mentioned. But that can be taken advantage of outside the panel and interview. You are not really losing anything. In terms of criticism, if somebody is willing to criticize their predecessor, you don't want to criticize somebody who is interviewing you. It is good to be hired by somebody with whom you will be working, instead of being hired by somebody on their way out.
 - Sullivan: I am against having past hiring new, especially since Jason Young is here. We have a chance to capitalize with Young's experience with interviews. We can find the best candidates and not get trapped in tradition and similar thinking.
 - Dodgson: I agree that we should be moving forward with this change. The Science Formal Convener still says the outgoing Convener hired the new one. Why is this the one standout against the policy?
 - Dixon: We're giving SciFormal an exemption because the old convener will have to work with the new convener. This seems like a weak excuse for one exemption.
 - Ellis: Speaking to Derrick's point. The reason the old Scien Formal convener is because they work together very hard for a stressful month. It is one month out of twelve they work together. They need a good cohesive view of how they can accomplish tasks. I am all for the new convener being hired by the old convener. It will be looked at however.
 - Brown: When you are hiring someone, you have a vision. I think ultimately it could make things difficult to find the right balance. Especially with Frosh Week it needs a good vision.

- Lee: I'm curious if you could explain the policy you read earlier.
- Brown: Under the EngSoc hierarchy, the president is the chief officer.
- Lee: You also mentioned other members. Should that include members listed in other policy
- Low: One thing that stands out about the exemption. As outgoing convener, you spend a lot of time planning an event. And then the new convener runs the event for you.
- Dixon: There is a piece of policy of OC hiring that states President, past OC, two other members.
- Lee: In regard to Chief FREC hiring, Jay Young sat in on second round interviews. I don't know however if General Manager can substitute for memory. This year, Gary and Jay did not interact a lot due to the way that the positions line up. I feel that having the Chief FREC there as a counselor position to those who will be working with the new Chief FREC. Everybody understood that it was my decision ultimately. But I appreciated Emily Fay's opinion, which helped me understand the position. Looking back, it would have difficult without Emily.
- Brown: I see the value of having the old person there. With Director hiring, the previous Director does not sit on the panel. But the Executive members do pick the brains of the outgoing directors before the interview. It is not necessary to have them sitting on the interview panel.
- Tryphonas: While former Chief FREC may have good insight, it is really up to the OC to determine what to look for in the new Chief FREC. In some cases, it may be the wrong choice to take advice from the former Chief FREC.
- Philp: If this is project from last year, why is it being brought up now?
- Ellis: Things appear on people's plates, policy is not highest on everyone's agenda. It is continuation of projects from year to year. This was a bit of oversight on my part.
- Berger: The previous Chief FREC should be helping the Orientation Chair, but it is still nice to have the official position. They would not be imposing on the Orientation Chair, but the Chief FREC along with the Orientation Chair both want a great experience to happen.
- Lee: Old Chief FREC helps in terms of thinking of situational questions and how to respond to situations which I had no experience. Having somebody who did know about Orientation was very valuable. The hiring panel did a breakdown of who I was and what traits I needed. This didn't line up with what Emily was at all, but this had no effect. Talking with the old Chief FREC, this helped me determine what I would look for in the new Chief FREC.
- Pleavin: I am for this motion, because policy is to set default standards. If the Orientation Chair wants to waive the rule next year, they can come to Council and ask to waive the rule.
- Abraham: *Call to question. Motion carries, 7:18 pm*
- Ellis: I think that it is a benefit to remove the old position from the hiring panels. Character traits to look for can be gained through chats with the people who held the position.

Motion passed: 7:19 pm

- Motion 14:

BE IT RESOLVED THAT there shall be an Ad Hoc committee of council to look into the appreciation of

those who work within the Society

BE IT FURTHER RESOLVED THAT the VP Society Affairs and Director of Finance sit on this

committee and that the VP Society Affairs chair it

BE IT FURTHER RESOLVED THAT _____ sit on the committee to provide his / her

views as a past member of ERB

BE IT FURTHER RESOLVED THAT _____ sit on the committee to provide his / her

views as a past service manager

BE IT FURTHER RESOLVED THAT _____ sit on the committee to provide his / her views as a BoD Member

BE IT FURTHER RESOLVED THAT _____ and

_____ sit on the committee to provide their views as committee members

BE IT FURTHER RESOLVED THAT _____ sit on the committee to provide his / her views as a power officer

BE IT FURTHER RESOLVED THAT _____ (a voting member of council) sit on the committee

BE IT FURTHER RESOLVED THAT the committee produce a report to be presented at the 2nd last council of Fall Term

- Aytimur: It seems there was a lot of debate on the budget around the appreciation dinners. The executive and director team decided it would be best to have an Ad Hoc team. Cory and myself could have two meetings with this committee and provide recommendations to Council.
- *Nominations: Jeff Booth as service manger (accept)*
 - *Mackenzie Dixon (accept)*
 - *Derrick Dodgson (accept)*
 - *Troy Mannell (accept)*
 - *Nicole Cook (decline)*
 - *Victoria Pleavin (decline)*
- Aytimur: Motion tabled: 7:25 pm

Game!

- *Who has the best costume?*
- *Nominees: Kitty cat, Panda bear, Turkey, Box of Wine, Blueberries, Little Red Riding Hood*
- *Congratulations Wine, Kitty, and Panda!*

Executive Reports:

- Greg Ellis, President:
 - Engineering Hymn: Chris Bimm and Chee-Lam Tam, wayback playback
 - SciFormal positions are being hired
 - All sorts of financial troubles
- Ryan Low, VPOps:
 - Apologies for no report, there have been screw-ups with mailing lists

- Our financial issues: this happened because we are switching banks from CIBC to Bank of Montreal. Last week they initiated the transfer of investments from CIBC. CIBC had closed our account with \$50000 still in that account. Cheques started to be bounced and now have to be reissued. If you would like your money, there are two times when Greg and I will be in the office. Tomorrow from 11:30-12:30 and Tuesday from 2:30 to 3:30. It's a bad situation. We will be covering any services charges for bounced cheques. You have to bring the cheque and a receipt showing the amount charged, or a bank statement showing the amount charged from the bounced cheque. I'm still waiting on getting cheques from our new account, but they are still in process.
- Mike Brown, VPA:
 - BED Fund money has been reported, I'll put the numbers in my next report
 - BED Fund has had trouble with Mining, get in contact
 - SEED was ratified, are on track for the year
 - Name change debate is during the November Faculty Board meeting
- Cenk Aytimur, VPSA:
 - Buddy Boat Cruise was fantastic
 - Problems with IT
 - Done hiring aside from DRO
- Ed Watson, VPSD:
 - ILC Fall Preview last Saturday went very well, design teams put on a good show for parents

Director Reports:

- Victoria Pleavin, Internal Affairs:
 - Voting card were designed so they have not yet been printed
 - Next Council – new voting cards!
 - Correction from report: Archivist Corner didn't make it in this week
 - DRO applications were due tonight
 - Thanks for passing my motions!
- Jillian Lackey, Events:
 - Buddy Boat Cruise was awesome!
 - For the first time in a while, they got their deposit back
 - Have a Fungineering Committee
 - Wine and Cheese for SciFormal coming along wonderfully
- Mucci, IT:
 - Hiring done for Computer Manager, ratification next Council
 - Held open training seminar, small and informal
 - Email is still up!!!
 - Unfortunately, you may have difficulty accessing personal files

- Attempted server migration over Thanksgiving weekend, it didn't happen because I kept finding relic glitches from years and year ago, which are extremely sensitive glitches. Files will be up and running shortly
- Dan Gleeson, Services:
 - Science Quest Directors hiring extended
 - SQ final transition meeting a few days ago with Alex and Jason
 - Staff Chat reports from summer
 - Staff chats are in 3 weeks
 - Ironing out stuff bookkeeper-wise, service-wise
 - Cheques bounced to Tea Room suppliers
 - Clark getting cleaned
 - Reviewing Eta – services policy: there are a lot of loopholes and conflicting statements. The Clark one got updated, but Science Quest will be upcoming early January. Ryan and I will send that out a Council in advance. We are bringing all 41 pages to Council.
- Kas, External Communications:
 - PEO conference in November, Annette Bergeron may speak at conference, she is president of OSPE
 - We have a hotel booked right now, awesome
 - Everything good in Ontario
 - CFES, Queen's will prepare a presentation about elections
 - Hiring for External Relation Committee this weekend
 - Hiring Youth Action Committee
 - Hiring Women in Engineering
- Andrew Sullivan, Professional Development:
 - Proctor and Gamble mock interviews
 - Email I received: how to get non-career type jobs (summer employment in industry) will be coming up and posted on Career Services website
 - To look into district base jobs, sign up as a student member of PEO, have access to database, they have a draw every year
 - Queen's is one of smaller capeters
- Cory Vos, Finance: *Not present*
- Robin J, First Year: *Not present*

Question Period #1:

Q1: Mannell: Cheques: You have given us two times. Do you have any alternates?

A1: Low: These first two times were to get the word out there and facilitate as much as possible. We understand people won't be able to make these two times. We will strive to make times available outside of that. Greg and I will work out a system if a lot of people have issues. Or it will be a per person basis

Q2: Tryphonas: Who's credit rating gets owned on that?

A2: Low: I don't know if our credit rating gets affected.

Ellis: The credit rating may not be affected. The account has closed, it is not that there are not funds. Our personal credits are not linked.

Q3: Chaudry: PEO student member, can non-Ontario student be members?

A3: Sullivan: Because you are a resident of Ontario while at school, then you can. It does not matter where you are living. Being a student member gets you access to hiring and finding listings. There are no fees for student members. It gives you information to local chapters.

Q4: Mannell: What are we doing next week for cheques? SciFormal needs to start paying things.

A4: Low: We have a handwritten chequebook. The bookkeeper does all the financial stuff, it comes back to me, and I write them all out by hand. Everything from now on will be fine. You will be getting handwritten cheques.

Q5: Mannell: Do you have a scheduled time when we can get written cheques?

A5: Low: We are looking to have cheques signed by both of Greg and I mid-day Thursdays. This may take a little longer. They should now be done Fridays at 1:30.

Q6: Lloyd: With the moving of the budget for Frosh Week, will there be allowances for the budget of our year (Sci'13)?

A6: Ellis: this is accounted for in a 10% contingency. Any overages for Frosh Week, EngSoc covers or takes losses or gains.

Faculty Board Report as given by Greg Ellis:

- The name change in discussion will happen at the next meeting
- Two new members added to advancement office – spend money to make money idea
- Advancement brings in a lot of money, the office makes the most money per employee, they are currently understaffed
- They have been given permission to hire an IT manager
- Fall Preview, about 250 students were here
- Next Fall Preview is November 7
- New prospective students website, it is completely new, it looks pretty cool, check it out. There are video blogs.

A.M.S. Report as given by Sean Abraham:

- We missed Mr. Bimm at the last assembly!
- Mayor came to speak with us, it was interesting
- Fun fact: everything that goes on the referendum has to be voted on at assembly, so we voted on those
- Cook: The biggest point of contention was the Queen's Action on Climate Change group: Do you agree that Queen's take progressive and immediate action by signing a science-based treaty and investing ourselves in companies divested in Alberta Tar Sands. A lot of debate. Concerns from Commerce about bad publicity. About 45 minutes of debate, movement to strike the motion from the agenda, which did happen.

- Ellis: It was little blind of them to propose this. Queen's would not go through with it, as this would have just been a suggestion. Also Annette Bergeron is the new General Manager of the AMS. Engineers are penetrating the AMS!

Senate Report as given by Ross Chaudry:

- Climate change issues came to senate a while ago
- Homecoming charges went down, most not Queen's students
- Corner is not completely turned yet, they would review Homecoming issue after next fall
- VPs
- Globe and Mail survey: 10 A+
- Bad portions: athletic facilities
- They're saying opening December 1 – still late fall
- Finances, \$25 million deficit
- Principal's installation on Monday
- Patrick Deane is new McMaster President
- Instead of finding somebody new, they will appoint somebody within the department
- Huge research chair grant from RIM

QPID Report as given by Megan:

- Opt-out fee is two bucks, vote yes
- Civil forum
- Committee is hired, 30 new members
- Applications for site directors due next week

Athletic Report:

- *Sports are fun!*
- *No report*

Club Reports: Sunny

- Geological Engineering Report as given by Brie Baker:
 - Things are going wine
 - Wine and Cheese for Sci Formal
 - Halloween party
 - Preparing for Gronch
- Chemical Engineering Report as given by Marinos Tryphonas:
 - BBQ four weeks ago
 - BNO/GNO tomorrow
 - Selling old merchandise for cheap
- Apple Report as given by Lauren Bates:
 - Having a Buddy Night on Saturday to get second years to be involved
 - Planning Wine and Cheese
- Civil Engineering Report as given by Christine McClure:

- Welcome back BBQ went very well, had to run out to buy more
- BNO/GNO success, Golf not so much
- Boston Civil trip sign up Oct 28
- Halloween party Oct 28
- Civil Wine and Cheese
- Looking for logo for civil clothing
- BEWIC sign up

Year Reports:

- Sci'10 Report as given by Lauren Gibson:
 - Last two weeks have been busy for fourth years
 - Haven't had time to meet
 - ThankQ gift, planning some events
 - Yearbook
 - Albanese: I met with Jostens who showed me how to make the Yearbook online. I set up a direct link to the website for anyone who wants to upload photos to the Yearbook Photo website. I will send out an email with the URL and password that you need. Any discipline reps ask the fourth year year representatives in their class to submit photos. I'm really lacking on photos. My deadline is November 18.
- Sci'11 Report as given by Jessica Clark:
 - Not much new going on
 - Booked semi formal for January
 - Create a new T-shirt design
- Sci'12 Report as given by Elizabeth Philp:
 - Halloween party at MyBar on Wednesday
- Sci'13 Report as given by Jessica Steeves:
 - Doing manhunt for first year, Zombieland style – it is going to be really fun!

Question Period #2:

Q1: Mannell: What else is happening on November 7?

A1: Ellis: November 7 is a hockey game..... And is the SciFormal! (*whoooooo yaaa – Sci '10s*)

Q2: Gibson: Where do I get my SciFormal ticket?

A2: Mannell: Tomorrow at 12:30. Monday at 3:30, Tuesday at 1:30. Go SciFormal!

Q3: Pleavin: Can you pick a name out of this hat?

A3: Bimm: Jonathan Berger wins \$22!

Q4: Mannell: Anybody have Jeff's number? I have his keys.

A4: Bimm: Yes.

Q5: Abraham: What is the deal with the EngSoc Wine and Cheese?

A5: Lackey: You'll get an invitation if you are invited via email in the next couple of weeks. I'll go through that this weekend.

Q6: Low: What constitutes somebody being invited to EngSoc Wine and Cheese?

A6: Lackey: My discretion, anyone who has been involved with EngSoc in the past. It is also a numbers thing.

Q7: Pleavin: What was the best thing the attendance book?

A7: Bimm: Four people wrote Chris Bimm. It is a tie between congressional medal of honour and christmassakamadon.

Q8: Berger: Can anybody tell me what my first name is?

A8:Pleavin: Jonathan?

Berger: Yay!

Meeting adjourned: 8:15 pm