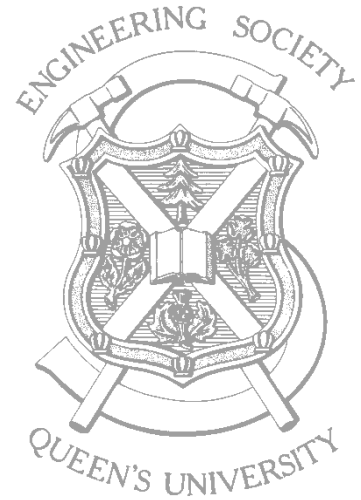


# Agenda

## Engineering Society Council Meeting

5:45pm, February 11<sup>th</sup> 2010

ILC 313ab



1. Speaker Pro Tempore
  2. Adoption of Agenda: Motion 1
  3. Adoption of Minutes: Motion 2
  4. Speaker's Business
  5. Presentations
  6. Business arising from the minutes: None
  7. New Business: Motion 3-4
  8. Game!
  9. Executive Reports
  10. Director Reports
  11. Question Period 1
  12. Faculty Board Report
    - Happy Group
    - EngPhys
    - Electrical and Computer
    - Mechanical
    - Mining
    - EngChem
  13. A.M.S. Report
  14. Senate Report
  15. Board of Directors Report
  16. QPID Report
  17. Athletic Report
  18. Club Reports: Sunny
    - Sunny Group
    - Geo
    - Chemical
    - Apple Math
    - Civil
  19. Year Reports
  20. Question Period 2
  21. Discussion: Council, your thoughts and ideas for the future
- 

### *Motion List*

1. WHEREAS, we have no speaker or deputy speaker, AGAIN  
AND WHEREAS, if Jafar can return after seemingly being banished forever, surely an old speaker can too!  
BE IT RESOLVED THAT: Chris Bimm be Speaker Pro Tempore for the night of Thursday, February 11<sup>th</sup> 2010 as outlined in Bourinot's Rules of Order  
MOVED BY: Victoria "PHENOMINAL COSMIC POWER" Pleavin  
SECONDED BY: Cenk "itty bitty living space" Aytimur
  
2. WHEREAS, tale as old as old as time, truth as old as song,  
AND WHEREAS, barely even friends, then somebody passes the agenda, unexpectedly  
BE IT RESOLVED Council approve the agenda of the Council meeting of Thursday, February 11<sup>th</sup> 2010, as seen on the EngSoc website  
MOVED BY: Victoria "Beauty" Pleavin

SECONDED BY: Sarah "Beast" Newton

2. WHEREAS, I can show you the world, shining, shimmering splendid  
AND WHEREAS, tell me princess, now when did you last let your heart decide to pass the minutes  
BE IT RESOLVED THAT Council approve the minutes of the Council meeting of Thursday, January 28<sup>th</sup> 2010, as seen on the EngSoc website

MOVED BY: Emily "my first wish is an extra me to write the minutes" Haggarty

SECONDED BY: Victoria "my first wish is for an extra me to transition" Pleavin

3. WHEREAS inclusivity is awesome

AND WHEREAS inclusive elections are super effective

BE IT RESOLVED that Council approve the changes to By-Law 3 in its first reading as seen in appendix "You got a friend in me"

MOVED BY: Matt "Hmmmmmm..." Lloyd

SECONDED BY: Max "Cheeky?" Howarth

4. WHEREAS not all presidential candidates received 15% of Round 1 votes,

AND WHEREAS everyone still ran a great campaign

BE IT RESOLVED that all candidates be reimbursed for their campaign costs

MOVED BY: Cenk "dishing out money to those who deserve it" Aytimur

SECONDED BY: Dani "campaigning is the most fun a girl can have..." Piercey

5. WHEREAS, the Chairman of the Board is a non-voting member of council

AND WHEREAS, there is often very little that can be reported to council due to confidentiality,

AND WHEREAS, all the members of the ENGSOC Executive are members of the Board and are very capable of reporting on its day to day business,

BE IT RESOLVED THAT: Council approve the changes to Policy Section ZETA, as seen in Appendix "a Single Rose".

MOVED BY: Andrew "I can stop being a chair if the Beast knows true love" Pope

SECONDED BY: Victoria "Sounds a little hairy to me" Pleavin

6. WHEREAS, Can you decide who should get the greatest award recognition of our school?

AND WHEREAS, Can you paint with all the tricolours of the wind?

BE IT RESOLVED THAT: \_\_\_\_\_ sit as the engineering society representative to the TriColour Award Committee

MOVED BY: Greg "Queen's once, Queens twice" Ellis

SECONDED BY: Victoria "Queen's pride is very nice!" Pleavin

# **Executive Reports**

**President – NO REPORT SUBMITTED**

---

**VP Operations – NO REPORT SUBMITTED**

---

Vice President (Academic) Council Report

Mike Brown

February 11, 2010

BED Fund

A majority of the BED Fund proposals are in as of the writing of this report. The goal is to have the proposals approved by next council.

SEED

SEED will be running a course review on APSC 174 this year. This review will consist of consultation with the current course coordinator, students, TAs and former students. If you have any opinions on how 174 has been run in the past, look out for events where SEED will be soliciting feedback.

Building Committee

I had my first building committee meeting this past Monday and it was \_\_\_\_\_.

Transitioning

Congrats to my successor Adam Bunn. I'll be transitioning him over the next month or so, teaching him the tricks of the trade. I'll also be giving him quite a few ideas for projects that I had but aren't off the ground yet.

Academic Planning

As most of you know, the Principal called for a unified effort across the campus to identify our core programming through an academic planning exercise. As the Dean released a strategic framework for the Faculty last year, this exercise will mean bringing this framework to a reality at the departmental level. I'll be working with discipline club curriculum committee reps to ensure that the student voice is heard at all levels of this process.

Conclusion

That's it from me; questions in question period.

Cheers,

Mike

---

## ***Vice-President (Society Affairs) - Report to Council***

***Cenk Aytimur – [vpsa@engsoc.queensu.ca](mailto:vpsa@engsoc.queensu.ca)***

Dear council members,

First off I'd like to congratulate Derrick Dodgson for being elected as the next VPSA. I'm sure that he'll do a great job!

Now that elections are over, I have the ability to finish a few final projects that I've started. The first of these is the changes to the marketing office to allow undergraduates from all faculties to be a part of it. The 2<sup>nd</sup> is an update to hiring policy. And the last is an update to elections policy stemming from my involvement as CEO in the recent election process.

Director applications are due this Thursday (Feb 11<sup>th</sup>), so if you're planning on applying, make sure to get them in before council. Head Manager & Assistant Manager applications for our services will also be out soon so be sure to keep an eye out for them.

Also, we will be doing year executive elections the first week of March to ensure that there are new voting members of council so that they can transition into power right after the AGM. Ideally, we would also like discipline clubs to have their new members elected by AGM as well, but that is a little bit more difficult to ensure as most discipline clubs have events to the end of the year.

As always, feel free to e-mail me any questions you may have!

Sincerely,

Cenk Aytimur

---

## **VP Student Development Report for February 11 2010**

**CIRQUE (Conference on Industry and Resources: Queen's University Engineering)** went off without a hitch. I attended along with Doug, VPSD-elect, and Melissa, my conferences First Year Project Coordinator. Great speakers and great food – congratulations to Kathleen and the whole CIRQUE 2010 committee on an amazing conference! Chair applications are out now, due Friday, February 19<sup>th</sup> at 5:30pm. Visit [www.queenscirque.com](http://www.queenscirque.com) or [engsoc.queensu.ca/applications](http://engsoc.queensu.ca/applications) for more information.

Speaking of conferences, registration for **CEEC (Commerce and Engineering Environmental Conference)** is now open! The conference is set for March 6<sup>th</sup> and 7<sup>th</sup>. Register online or find out more at [ceec.ca](http://ceec.ca).

**The ILC Team Space** was even more time-consuming than usual these past two weeks with lots of activity and news that some larger projects of the Faculty's will be staying longer than expected. The smack was finally laid down with some new rules in place which should make things run smoother in the future.

**Upcoming exciting things:** Number one policy change is to make the December 6<sup>th</sup> Memorial Service an event of the Engineering Society. It was run by WISE this year and previously by other groups around campus, and has never been written into policy. Second: A number of the now-defunct groups removed from policy earlier in the year left us presents in the form of non-zero balances (on the plus side, that is). Since this money was raised by student groups, the plan is to return it to our current groups through either spending it on things which will benefit all the groups, or by entertaining applications from groups for specific spending. The details on this are still being worked out.

**Transitioning** continues. Congrats to the new executive, and don't forget to apply for director positions if you're interested!

**Ed Watson**

Vice-President (Student Development)

# Director Reports

## Director of Events Report

*Jillian Lackey*

### **General Updates**

We had a Buddy Ski Trip! It was great and the StuCons said that everything was awesome and we should be able to do it again next year! So way to go Melissa ☺

Melissa and I are also working on a super semi – how does the date of Tuesday, March 2<sup>nd</sup> sound? It would be at Ale House, or Wednesday March 3 is also an option. Any suggestions?

AND!!! APPLY FOR DIRECTOR OF EVENTS!!!! C'mon, you know you wanna! It's an awesome position and if you have any questions feel free to ask me at (almost) any time.

### ***Pun of the Bi-Week***

Early astronauts had it tough: they worked in Apollo-ing conditions.

---

### Director of Professional Development

Proctor and gamble have just verified the date for second round mock interviews. It is the 9<sup>th</sup> now. I am excepting applications. As well the Curriculum for the technical workshop on autocad is being written and I am expecting it done by the AGM. This means next years PD will be able to run the course ... hint hint...  
apply for my job!

---

Hello mistresses of my time,

So as you will be able to tell, tonight I am going to actually present actuals. Now that we have a projector (fingers crossed I am writing this days before it actually happens). Here is the most up to date list of actuals, if you have any problems with them please let me know, I even ran it through spell check now that I know it exists in excel. Also after much deliberation with Brent we came to the conclusion I am completely inept when it comes to posting things on webpages. Therefore our lovely computer managers managed to do it for me, [engsoc.queensu.ca/finances](http://engsoc.queensu.ca/finances) is the new page finance page. There used to be one but it was deleted and I had no idea how to bring it back. Financial forms and budgets can be viewed. I will learn how to post things so that I can actually post theses actuals after this council.

Big congrats to our new Exectutive and major fist pounds for all those who ran for a postion! Its really hard to put yourself out there and I think every did a fantastic job.

How many times can you find "actuals" in this report?!?

Love you long time,  
Cory "Actuals!" Vos

---

Kasmet Niyongabo, Director of external communications

[Excom@engsoc.queensu.ca](mailto:Excom@engsoc.queensu.ca)

ESSCO

-First Year Integration conference delegation was in Thunderbay over the weekend. it was \_\_\_\_\_

CFES

-If yo would like to know what happened at congress , you can find the plenary documents here:

[http://www.cfes.ca/databases/plenary\\_proposals](http://www.cfes.ca/databases/plenary_proposals)

YAP

-Grant writing workshop was this monday, it was \_\_\_\_\_

ERC

-ERC had a team in the FebFest fort competition

-Stay tuned for the National engineering Month activities.

Rest of life.

I'm back after a tiring campaign, I should be e-mailing everyone back this week.

Good o be back!

---

*Director of I.T. AKA "Do IT" Brent Mucci*

[doit@engsoc.queensu.ca](mailto:doit@engsoc.queensu.ca)

February 7<sup>th</sup>, 2009

*Wrapping up capital projects*

A new email client is being setup, along with a website and the backup server protocols are still being researched. That is going on in a single sentence.

A few minor details left in manager training and I'm beginning to transition accounts to their new elect positions. More to come!

---

Dear Council,

These past two weeks have been more fantastic than normal and I can't explain why. Maybe I'm just really happy that the stress of elections is all over.

So whats been going on with Director of First Year? I'm so glad you asked! The Frosh Week Video Premier happened last Thursday in Dunning and it went really well. 300+ people showed up and I was able to cover the cost of the room! I'd like to give a huge thank you to Queen's TV for putting together the video, to Rob Lee for arranging the production and being really supportive, to FC and all of the FREC's for making frosh week AMAZING and to the First Year Executive for running the door and wheeling the box. You all are phenomenal!

On Sunday, I ran a interview workshop for first year students to help them prepare for the crazy hiring season that is coming up. We talked about typical questions and how to prepare. I find that most first years do not have much interviewing experience and EngSoc has such a standard approach to hiring that it is really easy to educate students on interview skills. I would love to see this project taken on by the next DOFY and for it to continue to grow. Big thank you to Dan Gleeson for making a cameo and sharing some great advice!

That's it, that's all!

Robin Johannsen  
Director of First Year

---

## Director of Internal Affairs Report

Wow what a week and some it has been. First off I'd like to apologise for not having a report in last week, unfortunately due to the fact I was campaigning it was kinda against the rules. However I would like to extend many thanks to Max Howarth for stepping in and running council last week. Council takes a surprisingly large amount of work, it's no easy feat and it was fantastic that it ran so smoothly, especially with all the guests we had!

So what's up in my portfolio?

- Awards Committee is being struck! I hopefully have sent out an e-mail by the time council occurs to all the people who are automatically on the awards committee. There are other people who your

executives will need to recruit to this committee so make sure to find some stellar individuals. (I'm sure you will)

- Speaking of Awards Committee, NOMINATE PEOPLE FOR AWARDS. I've attached a nomination sheet to every council package so you have no excuse not to nominate someone! There are lots of people out there who deserve recognition and it's up to you to make sure that happens

- Awards Banquet is on MARCH 27<sup>th</sup> 2010. Discipline executives if you book over us on this date I will find you and follow you around while crying. It won't be a pretty scene. Don't make this happen.

- Transitioning begins! I've finished my operations manual, and my transition manual needs some updates before it's good to go. I'm super excited to find out who the next Internal Affairs is going to be. If you're reading this paragraph you're probably already overqualified for the job. Applications were due today at 5:30pm so if you didn't apply this year, make sure to apply next year!

- Elections are finally over! Congratulations to all of those who ran in or simply ran the election this year. You were all phenomenal. It takes a buttload of work, you put yourself out there to be talked about in all sorts of light whether it be positive or not and it definitely is a large test in time-management skills. I'm really proud of all of you. On a related note, the full election results have been released on the EngSoc website.

Finally with elections being over I'd like to extend my thanks to our Chief Returning Officer, Dani Piercey, Deputy Returning Officers, Matt Cudmore and Ryan Reid as well as tag-in Chief Electoral Officer Cenk Aytimur. You all did a great job. Fun fact, Cenk spent way too much time encoding all of the videos of the debates and putting them online. If you haven't already, buy these people a drink/sandwich/SUV/house/sword/pineapple because they totally deserve it.

I remain,  
Victoria Pleavin

APPENDIX: A Single Rose

- b. to facilitate discussion during the meetings and hold votes on the business of the Board.
- c. to act as the external representative of the Board.
- d. to be an ex-officio non-voting member of Council.
- ~~d.e. to ensure that an oral report pertaining to the activities of the Board is delivered to the Engineering Society Council by any member of the Board.~~
- ~~e. to make regular reports to Council on the business of the Board.~~
- ~~g.f.~~ to form any subcommittees of the Board to look closer into the business of the Board.
- ~~h.g.~~ to chair the nominating committee for new student members of the Board.
- ~~i.h.~~ to properly transition the incoming Chair of the Board.

11. The Board shall elect a secretary at the March meeting.

12. The responsibilities of the secretary shall be:

- a. to record the minutes of all meetings and to distribute typed and coherent minutes to all Board members by the next meeting of the Board.
- b. to assist the Chair of the Board as required.

**Part IV: Responsibilities and Duties of the Board**

13. The Board of Directors shall meet a minimum of four times per academic year at which all student and Executive members must be in attendance, and all faculty and alumni members must attend in person or using any appropriate voice communication. The outline for the meetings shall be as follows:

- a. The first meeting shall be held in September. Each Service of EngSoc shall present its final budget for the past year as well as its budget and a strategic plan for the upcoming year. Any new Services shall be presented to the Board for its approval. Chairs and members of the Standing Committees will be elected at this meeting.
- b. The second meeting shall be held in November. Each service will present a progress update to the Board.
- c. The third meeting shall be held in January. Each service will present a progress update to the Board.
- d. The fourth meeting shall be held in March. This will be the transition meeting. All outgoing and incoming members of the Board shall be in attendance. At this meeting the strategic plan shall be finalized and new members of the Board shall be introduced. A new Chair and Secretary shall be elected at this meeting.

14. The Chair may call additional meetings as they see fit as long as at least four current student members may attend in person, and at least one alumni and one faculty member is able to attend in person or using any appropriate voice communication.

Formatted: Bullets and Numbering

Formatted: Indent: Left: 0.38", No bullets or numbering

## APPENDIX: YOU GOT A FRIEND IN ME

Formatted: Font: 14 pt

i. Notification of the availability of this position shall be published in The Golden Words along with the other candidates' platforms, as well as in an E-mail to all society members at least forty eight (48) hours in advance of the electoral EngSoc Council meeting.

e.d.

7.
  - a. The Elections Committee will be required to present to each candidate a list of campaign regulations, subject to approval by the EngSoc Council. The candidates will be required to obey these regulations. All efforts shall be made to enable all society members to see, hear and know the names of the candidates. It shall be the duty of the Elections Committee to have printed and distributed around the campus prior to the elections, posters displaying the date and time of the elections, times and locations of all polling booths, and names and offices of all candidates.
  - b. EngSoc agrees to subsidize each candidate to an amount approved by council annually upon submission of receipts of expenses incurred from the campaign. This subsidy will be granted only if the candidates receive twenty per cent (20%) of the first-round voting total for their nominated position.
8. The annual election of the Executive of the Engineering Society shall be held simultaneously with the A.M.S. election unless permission is given to do otherwise by EngSoc Council.
9. The campaign period for all candidates will commence at the beginning of the business week preceding the week of the elections and will end at midnight the day before the election.
10. Voting will take place by secret preferential ballot. Balloting shall be carried out in the following manner: students will be e-mailed a username and password to the AMS online voting system. They will log into the online voting system and choose candidates.
  - a. Should EngSoc not run with the Alma Mater Society balloting shall be carried out in the following manner: Ballots shall be distributed upon presentation of a student card to be marked in a manner consistent with Preferential Balloting as defined in By-Law 3 Part VIII.32.b. Distribution, collection and counting of the ballots shall be the responsibility of the Elections Committee.

### **Part III: Departmental Club Elections**

11. Clubs shall hold elections not later than the last week of February but not earlier than the day after the EngSoc Elections. It is recommended that the clubs