Engineering Society Council Minutes

Thursday, September 25th, 2014

Beamish-Munro Hall (ILC) 313

Speaker: Nick Hetherington

Secretary: Oleg Baranov

Meeting Begins: 6:00 pm

1. **Adoption of the Agenda**

**Motion 1:**

BE IT RESOLVED THAT

Council approve the agenda of the Council meeting of Thursday, September 25th, 2014 as seen on the EngSoc website.

Moved by: Eleanor McAuley

Seconded by: Nick Hetherington

Opening (Eleanor McAuley): Currently we have 5 motions starting off. Does anyone have anything else to add?

Nick Hetherington: Nothing else to add!

Motion Passes: 6:03 (32 for, 0 opposed, 0 abstentions)

1. **Adoption of the Minutes**

**Motion 2:**

BE IT RESOLVED THAT

Council approve the minutes of the Council meeting of Thursday, September 25th, 2014 as seen on the EngSoc website.

Moved by: Oleg Baranov

Seconded by: Eleanor McAuley

Opening (Oleg Baranov): Does anyone have anything to add to the minutes?

Dean Woodhouse: A few things for the council to be aware of, and especially for the first year reps. We have a lot of students this year, and we will not be able to accommodate switches for disciplines during the summer. Make sure to make up your mind, and put a lot of thought into it. There is an assumption that you can change your mind throughout the summer. Additionally, we will be redoing the team rooms. We are working with the Engineering Society with that.

Stephen Martin: Can first year students make changes during the semester?

Dean Woodhouse: We are going to be firm on following through with your choices. Put good thought into it, and stick to the deadlines.

Motion Passes: 6:08 pm (32 for, 0 opposed, 0 abstentions)

1. **Speaker’s Business**

Nick Hetherington: Welcome to the Engineering Society Council. My role is to read the motions which are passed forward. If you have any questions, please speak to me after council. I would love to get to know you. We will read the motion, then debate on the motion, and then close the motion. During the debate, if you wish to speak, raise up one finger. If you have a direct response, raise two fingers. If you have a point of order or information or privilege, you may stand up and interrupt the speaker. We have point of order, and if you believe that I have made a mistake please let me know after I finish speaking. Point of personal privilege, if you need to excuse yourself, please feel free to use those. If you use a point incorrectly, I will ask you to sit down. When you are speaking, please speak to me. Speak loudly and clearly, because Oleg is writing down everything that we are saying. When voting, please raise your placards high, we are counting. We have a laptop policy. If you do not directly need your laptop for this council, please turn them off.

Eleanor McAuley: There are times when it is alright to use the laptop. For example, to look at the budget that I have sent out. That is alright, and is an exception to the rule:

Andrew Crawford: If you want to reference policy, is it okay to use your laptop?

Eleanor McAuley: That is okay.

Nick Hetherington: Anything that I missed?

Matt Slavin: Can you please clarify what procedural motions are?

Nick Hetherington: For example, a procedural motion is a motion to close the council. I will be clarifying them as they come along. With that we will move into our break.

Everyone: Break! Break! Break!

1. **Break – Time**
2. **Presentations**
	1. **Budget – Director of Finances**

Erin Murphy:Hi, my name is Erin Murphy. Okay. Whoa! Can everyone see what’s up there right now? Yes? No? First years? Open it up on your laptops, it might be easier. They key points for this year. Our total, is -$4,5444.75. Yes, this is the right number. I did not mess this up. Originally, we were $40,000.00 in debt. This is mostly for the frosh. If you unfamiliar with the EngSoc financial system. To update you about last year, we have over $20,000.00 of unused funds from last year. The second thing, our student interest fees didn’t increase that much, even with the increased enrollment. Yeah! Cool. So we are going to scroll up a bit, and go to revenue. On the left size, we have pre-actuals for last year. For revenue, they have budgeted for $5,000.00 less than us. If we scroll down to the bottom of the expenses, we are spending roughly $10,000.00 more than they did. Which is why we are $5,000.00 is debt. As far as positions go, most of the positions of the director and executive team do not have revenue. We only have a few directors that actually bring in revenue. The two things that we generally sell are: chem notes and advertising. We advertise in the year book, and the Engenda. However, because there were so many frosh this year we were not able to sell as many as last year. As you can see, the chem notes sales are going through the roof. Frosh, tell your co-frosh to buy our chem notes. Moving along, recovery revue is just money we get back from various services for rent. Down to expenses. This is what you really want to see. As a summary, total cost of goods is just under $59,000.00. The position expenses total to $155,000.00. Please note that this is approximately $6,000.00 less than last year. The reason we have to spend less, is because we are not collecting as much revenue as the previous director team did. Payroll and expenses cover Jay, and the exec. This year, all the executive member have a few options. As far as administrative expenses go, most of that goes towards accounting. We also have rent, and paying for our phones, and various bank charges. Lounge improvements are not in our budget. They are only here so we can compare to what was spent last year. We also have our property taxes. You’ll hear about them later. We are not budgeting for a charitable donation. We are also budgeting for summer expenses. Next year the exec will have $15,000.00 to spend over the summer months. Moving on now.

Peter Davidson: Is there anything else council would like to look at?

Matt Slavin: My opinion is a little awkward. If we have had the chance to review it before, we wouldn’t have to go through all the tabs. Since we didn’t get that chance, maybe it would be a good exercise.

Peter Davidson: To clarify, there isn’t a motion at this council to okay this budget, but just look over it.

Mathew Lawson: Maybe a better use of time would be to read this individually. We can come back to it another

Alexander ray: How close are the pre-actuals to what we can expect to see?

Erin Murphy: The pre-expenses are expected to be very accurate to what we will see.

Peter Davidson: Another budget will be sent out that has the actuals inserted into the budget.

Andrew Crawford: Do any directors have anything that they would like to point out in their budgets? Just to save time at this council.

Dylan Braam: Maybe people can read through it, and then organize a budget discussion. This will save Erin some time.

Alex Shieck: I think that council is a great time to go over the budget. Maybe each directors can point out the most worrying things in their budget, and we can discuss it then.

Sam Anderson: I’ll take advantage of this now. EngLinks expenses have increased compared to past year. The reason for this is because their business model has changes. We are moving towards creating online recourses that students can use.

Alex Shieck: This year that fire safety is increasing. For this reason $1,000.00 have been allocated to design teams that have not had any issues with safety. In the case that they qualify, they will split this prize.

Kristy Tu: I am currently in the process of budgeting money for the AutoCAD workshops. This is because they are supposed to be zero loss, zero profit.

Mathew Lawson: I’m just missing where the director of academics budget line is?

Erin Murphy: It got deleted. I was talking to executive before with about allocating $3,000.00 towards resource allocation.

Alex Shieck: Should we continue this, or does everyone just want to read this by themselves? Is this a good allocation of our time?

Jerry Haron: There aren’t a lot of motion today, and next week we can expect a lot of motions. I know that there will be next week.

Mathew Lawson: Debating a budget that is not a good representation of what it actually is, that is not edited is not a good use of our time.

Nichola Trinh: Maybe all the directors could go over all the points that are contentions in their budget, so we can go over it later.

Michael McLaren: We have the director of finance here now, and the executive team here. They can all answer the questions we may have.

Julie Tseng: The reason that we were going to vote next week, is because you can’t present and vote on a budget during the same council. For this reason, we will not be able to make any changes next week.

Eleanor McAuley: For the Frosh, this means that you will be able to ask questions next week, however you will not be able to make any changes because the budged will be schedules to be passed.

Andrew Crawford: It seems like the budget is not finished. Can we not hold a meeting next week to talk about the budget? Next Thursday, 6:00 – 7:00 pm.

Jason Young: Could Erin explain to council the process of how these budgets are created?

Erin Murphy: I got the last of my budgets at 3:30 pm on Tuesday. Since then, I have spent about 12 hours a day working on this, and getting it ready for council. Some of the process that goes into this is each director and event coordinator sent me a budget. For example for an event, do they have their printing and advertisement budgeted for? I need to check all that, otherwise they need to bring it to council in order to approve it. A lot more work goes into this that one would think. And when I got these budgets, they were looking great. However when I got the number of students enrolled this year on Tuesday. Because of this large enrollment, we were $40,000.00 in debt. That is why I had to edit everyone’s budget, and bring down every cost that I could. Because of this, I had to decide for everyone, and make cuts in every budget that I got. Jay and I have spent a lot of time to prepare this for tonight. Because of all this work, I did not have the time to send it out to everyone on council, and I apologize.

Ryan Cattryse: In response to Crawford. The director portfolios are so different, that talking about the budget with each other would not be time well spent.

Stephanie Carswell: A lot of people have different schedules, which is why we might as well talk about this now.

James Gibbard-McCall: I attended such a meeting last year, and not a lot of people were able to show up. We might as well talk about this now, and save everyone a bit of time.

Matt Slavin: First I’d like to say that as someone that has went through the process of making a budget, I have concerns for the way this is being done. I think that there is a bit too much uncertainty right now, so we can all benefit by a bit of cooling time to read over this and digest it. For this reason, I suggest that we table this discussion.

1. **New Business: Motions 3-5**

**Motion 3:**

BE IT RESOLVED THAT
Council approve the second reading of the by-law changes as seen in, Appendix CLICKERS.

Moved by: Eleanor McAuley

Seconded by: Alex Savides

Opening (Eleanor McAuley): What the by-law states is that voting numbers will be recorded by clickers, and we will be able to see them on the screen.

Nick Hetherington: Is there any more debate on the motion?

Matt Slavin: At the end of last year a member of council suggested that we stay a bit more accountable. For this reason it was suggested that clickers be brought into council. Maybe we can do a bit of APSC 100 analysis on this later.

Nick Hetherington: Any more debate on the motion?

Motion Passes: 7:02 (30 for, 0 opposed, 1 abstentions)

**Motion 4:**

BE IT RESOLVED THAT

The Queens Engineering Society Ratify the Queen’s Autonomous Poker Team as an Engineering Society Club.

Moved by: Alex Shieck

Seconded by: Eric McElroy

Opening (Team Captains): We are the team captains of the Queen’s Autonomous Poker Team. We are a group of people that code a computer that is able to play poker. We build up the structure of the bot, and then add all the math and functionality of the bot. We compete at the annual computer poker competition, where we play people all over the world. They play about 30,000 hands in under 7 minutes. Essentially, your bit is giver under 1 second to make a decision. The University of Alberta win every year. We mine data about past hands and then create design rules about the hands, and then compete.

Nick Hetherington: Any debate on the motion?

Christy Tu: Is there a team charter to go with the ratification of the motion?

Eric McElroy (proxy for Mathew Lawson): Are they already a design team?

Alex Shieck: They will be becoming a club first, and then moving into a design team.

James Gibbard-McCall: I was wondering, how much funding you will need?

Team Captains: We will not be in need of any funding. We will however need to be under the EngSoc umbrella, and use the EngSoc network.

Sam Anderson: What sort of disciplines are you looking to pull form?

Team Captains: Most apple math and ECE, just because we mostly need students gifted in mathematics and coding.

Morgan Roff: What language do you mostly code in?

Team Captains: We started in C++, however we’ve moved to Java now because it is a lot more common.

Frank Hung: Are you planning on being ratified by the AMs?

Team Captains: We are looking to being ratified by the AMS, because it can apply to students in different faculties.

Eleanor: McAuley I request that it is amended that the QAPT be added to the EngSoc list of clubs.

Kristy Tu: You mention that you are targeting upper year members? How will you ensure the continued survival of your club if you do not attract first year members?

Team Captains: We hope by doing this we will be getting more people involved. This will allow for the club to continue throughout the years.

Nichola Trinh: Can anyone join this club? Is there a test, or pure interest?

Team Captains: The club is technical by nature. It’d be great if you knew poker strategy if you join. For that reason we tend to heavily recruit from second year. However we are open to anyone.

Alex Savides: What would the process of joining the club be?

Team Captains: There would be an application. The club has two areas: the mathematics and the strategy. There would most likely be interview questions and about programming and poker strategy.

Kristy Tu: Would you consider making an entry program for first year students?

Team Captains: We plan on making learning session during which the upper executives would tutor the newer students on programming and poker knowledge. Because of the nature of the club it is very competitive, and you need to have the background knowledge in order to be successful.

Madeline Poirier: We would have to add the club to both the bible and the policy.

Nick Hetherington: Is there any more debate on the motion? Do you have a closing statement?

Team Captains: Poker is cool.

Motion Passes: 7:21 (30 for, 0 opposed, 1 abstentions)

**Motion 5:**

BE IT RESOLVED THAT

Council approve the second reading of the by-law changes as seen in Appendix IT BYLAW: The road to hell is paved with NAND gates.

Moved by: Eric McElroy
Seconded by: Alexander Savides

Opening (Eric McElroy): These are the final updates that you saw last week. If you see anything that looks bad in them, please say something.

Eleanor McAuley: Because Frosh weren’t here last week, is there anything that we need to know about?

Eric McElroy: There may be some copies floating around. Please co

Nick Hetherington: Any more debate on the motion?

Motion Passes: 7:28 (28 for, 2 opposed, 2 abstentions)

1. **Executive Reports**
2. **President**

Carolyn Fisher: I would like to start by saying that I hate you all for giving me that name. My job is to oversee the entire society. I oversee 4 directors directly, OC, and Science Formal Convener. We are also hiring, so please apply! Encourage your friends. That’s my report. We always sing an engineering hymn. This week I would like to ask the Frosh to sing the engineering hymn.

1. **VP (Student Affairs)**

Alexander Savides: I am the vice president of everything that isn’t money. I have a lot of directors under my portfolio. Hiring is happening! The communications team is looking for new members! Tell your friends about it. The chemistry notes came in. If you haven’t bought them yet, you should! Your friends should too! The hiring fair went very well. This is the second year it was held at Clark as an all ages event. I’ve heard nothing but good feedback. Additionally, you’ve been receiving All-Eng emails. We are looking at a more permanent solution, so I’ll keep you updated on that.

1. **VP (Operations)**

Peter Davidson: Hello, my name is Peter Davidson, and I am the vice president of operations. Unlike Alex Savides, I oversee everything that has to do with money. I also work closely with Erin Murphy on the budget of the Engineering Society.

1. **Director Reports**
2. Academics

Sam Anderson: I am the director of academics. I am responsible for the academic resources for students. I am here to help especially first years to transition to university. This is a new position. We are also hiring EngLinks coordinators, so anyone is welcome to apply. Additionally, we are hiring staff members.

1. **Communications**

Stephen Penstone: I don’t even know what I do. I tweet sometime. I work with the communications team, so if you know anyone who would be interested, please encourage them to apply. I Facebook sometimes too. As for my report, the ILC TV is back. Additionally, we are still looking for people to become Mike Bodley’s friend. We are still looking for people. We have had a few applications. These are fun ways to encourage people to get involved. So if you have any more funny ideas, please encourage people to submit them too me.

1. **Conferences**

Michelle McKay: So basically, my role is to oversee all of the internal conferences. I’m going to keep it pretty short this week. I continue to work closely with all of our committee heads. Almost all conferences have book their venues, and are finishing raising their sponsorship. Next council I will bring potential external conferences to bring to council.

1. **Design**

Alex Shieck: I work with all the design team here at Queen’s. I’ve been really busy with all the stewardship agreements, to guarantee student teams to remain where they are. Additionally, I’ve been working with a lot of policies for design team. I’ve also been working a lot with the new David Lay, Simon Smith.

1. **Events**

Mike Wetton: My position is to oversee all of the events that the society runs. We are currently doing hiring for a lot of events now. The applications are still up for EngWeek, Movember, and Fix and Clean. If you know anyone who would be interested, let them know. Buddy BBQ happened, and it was a grand all time. We also have a few extra burgers kicking around now. Boat cruise is also happening soon. We are also going to be hiring a lot of committees soon, so keep an eye out for those.

1. **Finance**

Erin Murphy: My main job is managing money. A lot of behind the scenes work. I mostly come to council to present you guys with the budget, and make sure everyone is informed. I also oversee a lot of house keeping things, like deposits and cheque requisitions.

1. **First Year**

Ryan Cattryse: My job is to look after the needs of first year students. In my portfolio, we had jacket council this past Tuesday. I very successful event! We tried to do week elections a week ago, but unfortunately WHIMIS was scheduled for the same night. At the end of the day, we had a first year exec.

1. **Human Resources**

Alex Wood: Human resources is new this year. I will be working with a lot of people in services, and coordinating a lot of the staff chats. I also help out to anyone in the society that potentially needs help. This past week has been very busy with the applications. If you are looking to get involved, I suggest you hurry. I also tend to take a good look at our hiring policies. I’m interested in creating effective “town halls”. What day of the week would work best for people? Additionally, I’ve met with HR officers from other faculties. Leaner a lot from commerce. If anyone is interested in how they do their hiring, I strongly suggest that you talk to me.

1. **Information Technology**

Eric McElroy: My report is very short. I do computer things for the society. Emails, websites, etc. If you have IT questions, please send me emails about it. I’m happy to help out.

1. **Internal Affairs**

Eleanor McAuley: I do this! I plan the agenda, help run the meeting, and make sure you are all happy. Additionally, I run all the elections, awards committee, and the EngSoc banquet. The clickers may be a pain now, but I promise that it will get better with time. I have also been updating policy with the council guru, so that’s exciting. Sorry this council is being a bit of a gong show.

1. **Professional Development**

Christy Tu: I help people get out of university. This includes: job interviews, networking, professional skills, etc. If you are looking for things to volunteer for, check out the link in my report. I’ve also been hosting a lot of events these past few weeks. If you haven’t been coming out, you should consider it. Also, our first AutoCAD workshop is going to be running during the last weekend of October. And visit my website!

1. **Services**

Michael Bodley: I oversee the operations of the six services: Clark Hall, Tea Room, Campus Equipment Outfitters, Golden Worlds, iCons, and Science Quest. Service night is coming up on Monday, jacket fitting is coming up on Saturday. And apply to be my friend!

1. **Question Period**

Matt Slavin: Could Peter give us the g rated version of what is going on in his council report?

Nick Hetherington: Any more questions?

Alex Cavalier: For the director of HR. How did his campaign for being the floor rep of Chown 4 go?

Mathew Lawson: He didn’t show up to the community meeting, and missed the opportunity to run.

Jerry Haron: Due to the lack of applications for Mike Bodley friend, can you make it a part time position?

Stephen Penstone: I don’t think he could pay enough money to anyone to be his friend.

Stephanie Carswell: I was wondering if it would be possible to hear what Peter Davidson had to say.

Peter Davidson: Thanks you! Unlike Alexander Savides, I oversee everything that has to do with money in the society. My report is essentially that I have been doing all of that stuff.

Nick Hetherington: Are there any other questions for the executive director team?

1. **Faculty Board Report**

Stephanie Reed: There was a faculty board meeting last Wednesday. As you all know, there are a lot more students this year than was expected. However they managed to fit all of the students into their respective sections, which is always good. Additionally, they are going to attempt to pilot their direct entry into ECE program next year. Also, they are going to pilot their new mining program next week.

1. **Engineering Review Board Report**

Eleanor McAuley: Alexander Ray had to leave early. They are currently hiring, so if you are interested in applying I strongly encourage that you do. If you have any questions about it, please talk to Madeline Poirier.

1. **Alma Mater Society Report**

Dylan Braam: The AMS votes on things that act the university as a whole. Just to give you a heads up, we have an over 100 page agenda for the meeting, so feel free to read that. We fixed some working of some policies. We stopped interns from getting some jobs at the AMS. We also appointed a lot of committee, and ended up with an engineering on each one! SO we have a lot of power. We approved election stuff. And then we have a really long debate about the amount of votes people have in the AMS. The debate is brought back to the president’s caucus, so it’ll be coming back to assembly.

1. **Senate Report**

Emily Townshend: The represent the entire university as a whole. Senate sanctions through its 17 sub committees, so there is a lot of bureaucracy. Additionally, SOARB is putting together a report of what happened this FROSH week. We have a lot been working very closely with NAD. Additionally, we have new students, and they are lovely. We are soon going to have a lot of applications coming out, so I will be spamming all of you very soon.

Alex Cavalier: We send two senators because this ensures good transition of senators from year to year. Over this weekend we had a board/senate retreat. This was the third annual retreat. There were a lot of discussion groups. The whole theme of the retreat was how to give good benefits to students, such as health counseling and disability services. I found it very interesting, however you clearly do not so I’ll start wrapping this up very quickly.

1. **Board of Directors Report**

Morgan Roff: Services are doing well. These are the same services that Mike Bodley oversees. We just heard back from FROSH week, and they did a fantastic job this year.

1. **Club Reports**
2. **Geological**

Frank Hung: This next week we are having a bake sale to raise more funds, having a softball tournament on Sunday, and having a contest for merch designs, so lots of exciting stuff. And that’s geo.

1. **ChemEngChem**

Chris Angelatos: We are organizing a book sale this year. Also, we are trying to start a beer brewing club, which would be open to other faculties.

1. **Applied Mathematics**

Jacqueline Craig: Apple math is the fusion of engineering and mathematics. We had our social this week, and had a good turnout from all the years. We also sent out a survey for merch.

1. **Civil**

Stephanie Carswell: We had out BBQ which was well attended, and had out civil book sale. We are also looking to have a few more social this fall. We decided to go to Chicago for our civil trip, so that’ll be fun.

1. **Year Reports**
	* 1. **Sci’ 15**

Slavin: We’re that old year. It is what it is. We’re brainstorming ideas for events, and thinking of ways to sell all the merch that we still have. We are also working on way to raise money for ThankQ gift, so stay tuned.

* + 1. **Sci’ 16**

Martin: The biggest thing is that last week we ran a Sci’ 16 Volleyball event at the mansion. It was a lot of fun. Also, Sci’ 18 we are happy to collaborate with your for any and all events.

* + 1. **Sci’ 17**

Curtis Lindsay: We are planning a lot of cool stuff. We are planning engineering semi, and potentially a big snowball fight.

* + 1. **Sci’ 18**

Callen Hageman: We just became an exec on Tuesday night. We don’t have any plans yet, but we plan on making plans. We hear dodgeball is a popular event, so that will probably be on the chopping block first.

1. **Statements and Questions by Members**

Peter Davidson: I would like to thank everyone who signed up for the Imaginus poster sale. We managed to make a good deal of money, so thank you!

Emily Townshend: I just want to brief you all on the universities new stance on hazing. If you refer to any event as hazing, it will be closed down forever. So spread the word!

Alex Wood: Wednesday nights for a hiring town hall? Who would be able to make that? Location is to be determined.

Stephen Martin: What are you hoping to accomplish?

Alex Wood: We are trying to break down the EngSoc clique. I have been working on service hiring changes with Mike Bodley specifically. Unfortunately not all of our hiring policies are true to life, I will attempt to close that gap.

Kristy Tu: On behalf on myself and Alex Wood. We are going to run a second interview workshop because attendance was in the single digits, so please encourage people to come out because hiring season is coming up soon. This workshop is geared specifically for EngSoc interviews.

Eleanor McAuley: Thank you to JT for the best thing at council!

**Motion to Close:**

Moved by: Peter Davidson

Seconded by: Carolyn Fisher

Motion Passes: 8:37 pm (30 for, 0 opposed, 0 abstentions)