Engineering Society Council Minutes

Thursday, September 11, 2014

Beamish-Munro Hall (ILC) 313

Speaker: Nick Hetherington

Secretary (Temporary): Caitlin Stewart

Meeting Begins: 6:00

1. **Adoption of the Agenda**

**Motion 1:**

BE IT RESOLVED THAT

Council approve the agenda of the Council meeting of Thursday, September 11, 2014 as seen on the EngSoc website.

Moved by: Eleanor McAuley

Seconded by: Nick Hetherington

Opening (Eleanor McAuley): Currently we have 12 motions starting off. Does anyone have anything else to add?

Peter Davidson: I would like to make a formal amendment to motions 3, 4 and 5 to add: be it further resolved that each of us be given an honorarium in the amount of $591.50.

Eleanor McAuley: That is friendly.

Nick Hetherington: Is there any more debate?

Motion Passes: 6:04 (22 for, 1 opposed, 0 abstentions)

1. **Adoption of the Minutes**

**Motion 2:**

BE IT RESOLVED THAT

Council approve the minutes of the Council meeting of Thursday, March 27th, 2014 as seen on the EngSoc website.

Moved by: Oleg Baranov

Seconded by: Eleanor McAuley

Opening (Eleanor McAuley): Does anyone have amendments to the minutes? Thanks to Caitlin for coming on such short notice!

Motion Passes: 6:09 (22 for, 0 opposed, 0 abstentions)

1. **Presentations**
	1. **Summer Accountability - President**

Carolyn Fisher: Hi everyone, it’s good to be back. This is my summer report. I got a lot of stuff done, but there were some obstacles and not everything I wanted to get done was done. I will talk about my daily tasks, cleaning and re-org, weekly BBQs and rituals, cleaning and filing, frosh week and Sci formal planning, and my capital projects. I was emailing like crazy this summer, doing updates with ED that were periodic as it came up. Council was bit of a semi-fail, we were late sometimes. For meetings, I had lots of those, with the dean, president’s caucus, board of directors twice, meetings with Ali Williams, faculty board operations committee going over scholarships, and going over hours put in. We cleaned the Clark hall lounge, EngSoc office and the Tom Harris student lounge, re-evaluating the setup of the spaces. We had weekly BBQs and rituals, could have done more advertising to get the word out. Ritual was great though, we killed most of the stock which was great. I also worked on managing the summer office and did financial training with Peter, which was a lot of work. I also did strat planning, filing cabinets and business cards. Also talking with ArtScis was really fun. Enrolment exploded this year, we had 820 frosh, so I did a lot of work planning with chief FREC and OC for frosh week. There were 778 participating, vs. a little more than 680 a couple years ago. I worked on the primer, registration, grease pole ticket sales, and budget stuff. Our science formal tent idea failed, sound testing fell through, and we had to pull noise bylaw exemption at the last minute. For my capital projects, I talked to waterloo about their hockey sponsorship because I want to do it here. I didn’t have time to get everything done, as when August rolled around, I was VPOps and helping with frosh week.

* 1. **Summer Accountability – VPOps**

Peter Davidson: Hey everyone, I am Peter, welcome back to Kingston. Learning – I have a big role and there is lots to learn, lots of little details about my portfolio, services and finances. I made contacts around my position around the university. I did some cleaning in the three lounges, stuff happens and it always gets dirty again, we are in the process of planning our next clean. We re-evaluated some of the spaces and created an ILC key database. If you have a key, contact me. With services, there was lots to do. Bodley was here all summer, so we met regularly, as well as with Margaret the manager for Clark. My role in the summer is to be the business manager for all 5 services not running, so I pay bills and do a lot of year end stuff. I helped all services with their strat plan and budget, and with Bodley helped with contracts. I didn’t create payroll and document procedures as I didn’t get around to it unfortunately, but we are going to walk through that with the managers this weekend. With finances, I communicated with the director of finances. We evaluated PayPal, but were told by university that it isn’t feasible so it kind of got shot down. Carolyn and I went to the investment broker to learn about what investments the society holds. We repainted the year crest. I didn’t work on the online application process, there was nothing I could really bring to that. One of my biggest failures was developing a corporate giving policy. I started to draft some things, but general operations took a lot of time and didn’t get to it. I decreased the lag with the bookkeeper. I met with the board, and reviewed board related policy. I didn’t look into incorporation as every executive in every summer said they would. I spent most of my time on daily operations stuff, which was good, but didn’t think it would take up so much of my time.

* 1. **Summer Accountability – VPSA**

Alex Savides: I wanted to focus more on my capital projects, and I was able to complete most of them. I send a lot of emails and ED updates, and met with the Dean biweekly. I met with George Farrah and the DoIT and DoE while in Kingston. We did cleaning and re-org, and also talked to stakeholders to re-evaluate and re-create the space. BBQs and ritual were great! I created the Engenda, which I am going to talk about later. I worked on frosh week merchandise, and I was a contact for September events. With my summer projects, I was proud to check off just about everything. The policy review and binding I did. I did the space evaluation, Engenda review, lounge upkeep, got foosball, blinds and fridge for the student lounge, confidentiality agreements which I got the directors to sign which was really cool. I worked on Listserv and mailing list solutions, worked with Eric, moving forward from the events of last week with a motion tonight. Websites for teams and clubs were updated. I also finished the EngSoc calendar and flow chart which is great! I created officer training slides, because the VPSA is mandated to do this, to give them a run-down of how the society works which is helpful for them. I created office sign-out sheets for the projector, Matt Lawson Jr., the camera, cash boxes and BBQ. For my failures, the EngSoc apply changes. We don’t have the ability or knowledge to make substantial changes. For the EngSoc Wiki, we really wanted to do it but didn’t get around to it. I will work with the newly hired CRO to do this. I also gave council updates, gave one bi-monthly update, which I didn’t mean to do. I also worked on DoIA communication.

* 1. **Engenda**

Alex Savides: I have a report about what happened, and they are all good things. Why do we do it? It gives valuable information to incoming students, it documents our history, it showcases EngSoc, and it is currently the envy of every other student society in Ontario to the printer, because it’s the best one. We used to hire an Engenda editor which was a paid position. During the summer of 2012 and beyond, the exec did it. Less money was spent overall, but this left less time for the exec to work on other projects. We hired a FYPCO to help Doug last year on the creation of the Engenda, and the goal was to decrease the time the VP would be working on the Engenda. The time spent was about half that of previous years (only 87.5 hours) completely due to the FYPCO position. I spent very little time compared to previous years, and it was great that the FYPCO position worked. I learned a lot about the groups that I represent while writing it as I had to liaise with them which I didn’t know, but it was great. My opinion is the benefit of FYPCO is great, but also good that the VP has to work on it in the summer because of all of the benefits. Are there any questions?

Michelle McKay: Will there be one this year?

Alex Savides: Yes, their role will be similar, figuring out format. They will also help transition the incoming VPSA on Engenda related items. The FYPCO was great in creating a template, so this year I am hopefully they will be able to do even more work this year.

Andrew Crawford: What did the previous FYPCO think?

Stephen Martin: She really loved it.

Jerry Haron: I was the primer editor for this year’s primer. There was an overlap of information in the primer and the Engenda. How do you think we can better represent this in the future?

Alex Savides: I don’t think the redundancy is bad. Your read the primer cover to cover, but you might have your Engenda with you all the time which is helpful. We might work together to make sure that the two are complementary.

Emily Townshend: I think it also should be noted that this is the first year that they are not available for upper years, but in the future having that information there for them as well would be good.

1. **Speaker’s Business**

Nick Hetherington: Welcome again everyone, I am Nick. I am going to do a brief introduction to council right now. Eleanor has kindly prepared a council guide, so read through that if you are unfamiliar. I will read the motion, there is an opening by the mover, then debate on the motion and then a closing by the mover. If you wish to speak, please raise your placard and we will put you on the speaker’s queue. If you are voting, please use your voting card and make sure you hold them high until we are done counting. If you have a point of information, you can stand up and interrupt the speaker by raising your pinkie. It is if you are clarifying something or asking a questions. A point of personal privilege is if you feel that you are being misrepresented or uncomfortable. A point of order is if you think that something has been done out of order or wrong, in which case you can stand up and correct me. Please state your name and position if you are speaking. A direct response is two fingers. Please address me if you are speaking, not the person you are talking about or to. Are there any questions? I will say this all again next time.

1. **New Business: Motions 3-12**

**Motion 3:**

BE IT RESOLVED THAT

Council approve the accountability report of the President, Carolyn Fisher.

BE IT FURTHER RESOLVED THAT

Carolyn Fisher receive an honorarium of $591.50.

Moved by: Peter Davidson

Seconded by: Alex Savides

Opening (Peter Davidson): You saw Carolyn’s accountability presentation, she was a great co-worker, if you have any questions, let her know.

Matt Slavin: What was the biggest thing that you regret not getting done this summer?

Carolyn Fisher: I was going to plan for the entire year how we would communicate with external bodies and it got put on the back burner, especially with frosh week stuff.

Matt Slavin: I realise that that wasn’t the question I wanted to ask. What did you do this summer that was a new idea that no one else has done?

Carolyn Fisher: One thing was I talked a lot with the Sci formal convenor, Kelly. We had a lot of issues with the tent idea, which was a completely new idea. I don’t think the president usually communicates with the convenor over the summer but this year I did that differently.

Michael Zul: For the honorarium, how is that calculated?

Peter Davidson: That is the amount of one week’s salary.

Dylan Braam: As a reminder to everyone, please address the speaker.

Matt Slavin: We’ve got some confusion because in our voting cards it says engineering scoiety and in the presentations it is spelled wrong as well.

Carolyn Fisher: I’m sorry, I used the wrong presentation template.

Matt Slavin: Also, my email is wrong on my placard.

Sam Anderson: Mine has academics spelled wrong.

Closing (Carolyn Fisher): I learned a lot, it was a great summer. I hope you liked the presentation, if you have any comments or concerns, please come talk to me.

Motion Passes: 6:45 (23 for, 0 opposed, 1 abstentions (Carolyn))

**Motion 4:**

BE IT RESOLVED THAT

Council approve the accountability report of the Vice-President Operations, Peter Davidson.

BE IT FURTHER RESOLVED THAT

Peter Davidson receive an honorarium of $591.50.

Moved by: Alex Savides

Seconded by: Carolyn Fisher

Opening (Alex Savides): We saw his accountability report, it had a great format. Having worked with peter over the summer, having him never leave the office until well into the evening, he put in a lot of work and I think he deserves it.

Matt Slavin: What was the biggest thing that you didn’t get done that you wish you had and what was one thing you did that no one else has?

Peter Davidson: My regret was the corporate giving policy. It was a massive project. I tried to formulate my thoughts and get opinions but it fell through the cracks and I wish I had been able to do it. The thing that I did that no other has done before, is that I threw out things in the refrigerator. I am the first in a while to update the VPOps operations manual. It is a big deal because there was a whole bunch of outdated information, so putting in all of the correct processes and such.

Andrew Crawford: What is your plan moving forward to do the thing that you regret not doing?

Peter Davidson: I am planning my plan. I am trying to figure out where I want to move from here. I left my job at the end of the summer to go to Don training, but I am planning to make sure it gets rolling.

Michael McLaren: Given that the VPOps was not able to complete all the tasks, do they feel they prioritised and completed the most important task?

Peter Davidson: I made sure my priority number one was making sure operations kept rolling, and I did that.

Matthew Lawson: What was something your colleagues did to make sure the space was good to be in?

Peter Davidson: I kind of had my own space in the office. I liked that Alex checked so many things off on his to do list. I am impressed that Carolyn is doing so many good political and external faculty relations.

Jerry Haron: I would like to say that Peter went above and beyond this year. He helped me spray paint primers and stuff them in envelopes, so thank you for that.

Closing (Peter Davidson): I spent as much time working for the betterment of the society as I could. I got a lot done that needed to get done. I am happy with how it went and I hope that you are too.

Motion Passes: 6:56 (23 for, 0 opposed, 1 abstentions (Peter))

**Motion 5:**

BE IT RESOLVED THAT

Council approve the accountability report of the Vice-President Student Affairs, Alexander Savides.

BE IT FURTHER RESOLVED THAT

Peter Davidson receive an honorarium of $591.50

Moved by: Carolyn Fisher

Seconded by: Peter Davidson

Opening (Carolyn Fisher): I really enjoyed being with him in the Tom Harris student lounge, I know he will have good answers to your questions.

Matt Slavin: What was the main thing you didn’t get done, and what was one thing you did that no one else did?

Alex Savides: The thing I regret not getting done was making changes to EngSoc apply. I wanted to work really close with Eric who was here over the summer. The amount of work that went into it to have it end with failure was really unfortunate. The thing that I did that no one else did, was I made a flow chart of the engineering society which was fun as well as the Engenda presentation. Also the confidentiality agreements and ListServ sustainable solution which I am really proud of.

Matthew Lawson: I realized I didn’t sign anything saying that you break it you buy it when I signed out Matt Lawson Jr. Who is responsible and how can we fix that?

Alex Savides: The camera and BBQ sheets do have sign off sheets detailing that you will not break it. The projector does not right now, but I will work to put in a document similar to the camera one to make sure we cover that.

Emily Townshend: Do we have a final count for the child labourers making frosh week stuff and do we owe you a thank you card for helping keep kids occupied?

Alex Savides: I do it for the love, I had 3 helping me make buttons.

Andrew Crawford: Regarding EngSoc apply, is there nothing to be done? Is there then an alternative or are we waiting for someone else to fix it?

Alex Savides: I am going to redirect this to McElroy.

Eric McElroy: It is a nightmare. I spoke with the AMS IT officer at the beginning of the summer. The source code was given to us, but we couldn’t get to a point where we could do development. The issue is with how the development environment is set up. Realistically, this is the most feasible application system. It works for now, just not as well as we want it to.

Matt Slavin: To clarify, the button making children were science quest children? Sunglasses come really cheap, so we don’t know about the working conditions.

Emily Townshend: They were our children that refused to do science, but wanted to make buttons.

Alex Savides: The sunglasses come from Florida. The slap bracelets come from China though.

Liam Gordon: Did you have an issue with member at large Evan Hungate’s face?

Alex Savides: I covered up his face with a textbox in the Engenda. When I uploaded the photo that is where the face was put. I tried to move it, but I decided to just leave it.

Closing (Alex Savides): I was really happy with the things I got to accomplish, I hope you are too. I had two of the greatest coworkers, and it was a great office environment. I hope the capstone project will add a lot to the society in the coming years.

Motion Passes: 7:02 (20 for, 3 opposed, 1 abstentions (Alex))

**Motion to Open the Agenda**

Moved by: Eleanor McAuley

Seconded by: JT

Motion Passes: 7:03 (22 for, 1 against)

**Motion to Add a TeaRoom Cookie Break**

Moved by: Eleanor McAuley

Seconded by: Peter Davidson

Motion Passes: 7:05 (23 for, 0 against)

**Motion to Close the Agenda**

Moved by: Peter Davidson

Seconded by: Carolyn Fisher

Motion Passes: 7:05 (23 for, 0 against)

Nick Hetherington: We will now pass around the council candy for Jacket bursary.

Erin Murphy: Please no American money.

**Motion 6:**

BE IT RESOLVED THAT

Council accept the changes to policy section ν: Special Events C: December 6th Memorial as seen in Appendix NEVER FORGET.

Moved by: Emily Townshend

Seconded by: Mike Wetton

Opening (Emily Townshend): I do have the policy up on the projector if I can get it to work. A little bit of history: before a speaker came in and gave a speech that was really inappropriate. The only transition manual that exists right now is ‘don’t do what that group did’. It also says that any group can come and join. It now says that the director of Events and the Dean will vet people in order for them to be able to speak.

Alex: What exactly happened that year?

Emily Townshend: An aboriginal rights speaker came in and spent the whole time talking about missing aboriginal women which was not appropriate for the event.

Alex Shieck: The old policy says that any group can come in and talk, so for example, a neo-Nazi group could come and speak, so this is something that we are trying to avoid with this.

Alexander Rey: ERB looked at the policy and it is good.

Motion Passes: 7:19 (24 for, 0 opposed, 0 abstentions)

**Motion 7:**

BE IT RESOLVED THAT

Council elect \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ as deputy speaker for the 2014-15 Council Year.

Moved by: Eleanor McAuley

Seconded by: Alex Savides

Opening (Eleanor McAuley): We need a deputy speaker in case Nick can’t come. They have to be a voting member of council that is present tonight.

Nick Hetherington: The nominations are now open.

Caitlin Stewart: Point of personal privilege. Please make sure you state your name before you make your nomination or second so that I can record everything properly.

Ryan Cattrysse: I nominate Jerry Haron.

Alex Shieck: I second.

Jerry Haron: I accept.

Sam Anderson: I nominate James Gibbard McCall

Ryan Cattrysse: I second.

James Gibbard McCall: I accept.

Matt Lawson: I nominate Andrew Crawford.

Matt Slavin: I second.

Andrew Crawford: I accept.

Alex Savides: I nominate Matt Slavin.

Peter Davidson: I second.

Matt Slavin: I respectfully decline.

Ryan Cattrysse: I nominate Alex Cavaliere,

Alex Savides: I second.

Alex Cavaliere: I respectfully decline.

Alex Shieck: Would anyone like to be nominated?

Emily Townshend: I nominate Stephen Martin.

Ryan Cattrysse: I second.

Stephen Martin: I respectfully decline.

Carolyn Fisher: I nominate Dylan Braam.

Peter Davidson: I second.

Dylan Braam: I accept.

Peter Davidson: I nominate JT.

Matt Lawson: I second.

JT: I respectfully decline.

Matt Lawson: I nominate Alex Savides.

Matt Slavin: I second.

Alex Savides: I respectfully decline.

Nick Hetherington: Nominees enter the womb of love please. You will have 30 seconds to open and then we will entertain one question.

Andrew Crawford: I think it would be great to be deputy speaker. Despite what people may think, I can be well spoken. My only problem is reading interview questions.

Dylan Braam: This would be a great way to muzzle me. I also have a ton of experience with procedure and policy.

James Gibbard McCall: I think it would be fun and I think I would do a good job, but these guys are all great.

Jerry Haron: I think I would do a pretty solid job. I am good at writing. I am also good at reading. I want a way to contribute back to Council, and to organize you all. They would all be good, but vote for me.

Emily Townshend: As deputy speaker, you would be called upon to be completely neutral, please give an example of how you stayed neutral in a difficult situation.

Dylan Braam: I am also a Don, so several times in the past year when students came to me with conflicts with their can mates arguing about this and that. One is in the right, and one is in the wrong, but I have to be neutral.

James Gibbard McCall: I have experience making sure housemate conflicts don’t come to fisticuffs.

Jerry Haron: I am a lifeguard and I think I am pretty good. Sometimes there are debacles with staff and I am friends with both of them, so I have to keep it cool and mediate the conversation to keep everyone cool and collected.

Andrew Crawford: Sitting on ORT, I have meetings with heads of orientation. Trying to run a meeting with Stephan Dobri and Marc Fleck, I think I did a good job keeping them in check to stop acting like man children, so I think I would do a good job.

Frank Hang: What happens to their vote?

Michael McLaren: They don’t have a vote unless it comes to a tie.

Nick Hetherington: Congratulations Dylan Braam!

Motion Passes: 7:31 (21 for, 0 opposed, 2 abstentions (Crawford and Dylan))

**Motion 8:**

BE IT RESOLVED THAT

Council approve the expenditure of $8314.50 to purchase the server and software for the new listserv, from the forthcoming budget for this fiscal year in advance of the budget’s approval.

Moved by: Eric McElroy

Seconded by: Alex Savides

Opening (Eric McElroy): As you may or may not have noticed, the all eng did not go out this week. That is because the server infrastructure that was put in almost a decade ago is finally falling apart to the point where it is not worth repairing. We are trying to move forward and getting something put in place so we are not going against policy by advertising for hiring in the all-Eng.

Alex Wood: It’s an extremely precise number, is there extra padding for additional cost?

Eric McElroy: Yes.

Andrew Crawford: Is hiring relevant to this motion or the next one?

Eric McElroy: It is relevant to this one. It is in our policy to advertise positions in the all-Eng. The promotion of society services is not happening as it usually would which is detrimental to the society.

Alex Savides: At this point, we should have already been spamming the incoming class with opportunities to get involved. First year emails are affected as well, so it is crucial to get this up again. Specifically with volunteers and involvement.

Frank Hung: What is the expected lifespan of the equipment we are purchasing?

Eric McElroy: The new server’s expected life expectancy is for another decade, and it is from a reputable company who will service the parts. The volume on this server will never approach what was on the other server, so I don’t expect any issues. For the maintenance cost: due to the fact that we have chosen to go with l-soft listserv software, annually it will be about $1000 to renew the license, and to make sure we keep receiving assistance from the company

Jaqueline Craig: What is the timeline to get it running?

Eric McElroy: If I order tomorrow it will be two weeks to up and running time.

Andrew Crawford: Given the email is down right now, what contingency plans do we have to make sure that information is getting out there.

Alex Savides: We have upped our social media presence. We are trying to reach as many people as possible. We are also trying to reach a temporary solution by piggy-backing other servers so that we can continue to operate as close to what we were doing before. We also have increased the push on in-person communication.

Eric McElroy: In addition we have been frantically working to salvage the servers for the time being. Another attempt will be made to rebuild over the weekend, but classes take priority. We are speaking with the AMS to find a temporary solution.

Andrew Crawford: In the meantime is there anything council can do specifically for first years?

Alex Savides: If there was anything that you would like to do to help spread the information it is to keep yourself informed and talk to as many people as you can. Talk to your constituents! In addition, direct people who have questions to social media.

Alex Shieck: This motion is to whether we buy this thing. We really do need it especially for teams and clubs as there are lists of people 150 long.

Alexander Rey: Could we use the software that we have on the current software on the new server?

Eric McElroy: In short, we could but we don’t want to. Right now it is Mailman and the repositories have not been updated since 2007. The new software has an increased quality of service, so it is a lot nicer.

Kristy Tu: Another thing we can do with the new software is it allows us to do opt-in mailing lists. That might not apply as much to first years, but for upper years is it very applicable.

Closing (Eric McElroy): I bring this motion out of desperation. It is budgeted for and this is just pre-emptively approving this portion because of the time constraints. It is of vital importance at this time. If you have any questions, please contact me.

Motion Passes: 7:46 (24 for, 0 opposed, 0 abstentions)

**Motion 9:**

BE IT RESOLVED THAT

Council approve the policy changes as seen in Appendix IT POLICY: Those who can’t write, write manuals.

Moved by: Eric McElroy

Seconded by: Alex Savides

Opening (Eric McElroy): I know you are all sick of hearing from me already. I rewrote a bunch of sections of policy to reflect what we do – the anti-spam legislation and other details in the policy appendix. If you have any questions, please let me know.

Alexander Rey: ERB looked over the policy and it looks good.

Peter Davidson: I see that it says approve cloud storage, what about drop box?

Eric McElroy: Dropbox is not technically allowed. If you are using drop box, you should have your username and password locked in Jay’s office, so get on that. That part of policy was not changed.

Motion Passes: 7:50 (24 for, 0 opposed, 0 abstentions)

**Motion 10:**

BE IT RESOLVED THAT

Council approve the first reading of the by-law changes as seen in Appendix IT BYLAW: The road to hell is paved with NAND gates.

Moved by: Eric McElroy

Seconded by: Alex Savides

Opening (Eric McElroy): Same thing applies, these are updates to reflect what we actually do and to improve out information security.

Jacqueline Craig: With the new laws implemented, how does that change the security and with emails?

Alex Savides: We did a lot of research in what that meant for us and we found that it didn’t really apply as long as we are sending emails to our constituents and have an unsubscribe button.

Alex Shiek: How important is this and what is it?

Eric McElroy: It was put into effect this year. If companies send you annoying emails, you can make them pay fines. We just have to abide by it, so if you have any questions let me know.

Matt Lawson: It talks about encrypted file drives, do we have these?

Eric McElroy: Yes, we do, if you need one.

Alex Shiek: What is sensitive data that needs to be encrypted?

Eric McElroy: By-law 20 part b lists all of the things.

Sam Anderson: Would it be fair to say that if you are collecting personal information come get an encryption key?

Eric McElroy: Yes.

Alex Savides: We can’t actually collect most of the things Eric listed, we are allowed to collect things listed in part c.

Alexander Rey: We looked over the policy and other than the fact that it bans the drop box account that ERB uses, it looks good.

Motion Passes: 7:56 (24 for, 0 opposed, 0 abstentions)

**Motion 11:**

BE IT RESOLVED THAT

Council approve the purchase of 40 Turning Point Clickers, a receiving system and storage case at the cost of $2000 plus associated costs before the approval of the budget.

Moved by: Eleanor McAuley

Seconded by: Alex Savides

Opening (Eleanor McAuley): With the lovely bylaw changes that happened last year, votes have to be counted perfectly, sometimes this doesn’t work too well with just counting. The goal is to get the clickers approved so that we can get things going with that faster. I think it would make council more accurate and efficient which is what we are trying to do.

Peter Davidson: Is there another student group that does something similar?

Eleanor McAuley: McMaster does it and it seems to work really well. I get that at the beginning it might be a little rocky, but we will smooth things out.

Andrew Crawford: I am proxying to Michael Bodley because I have a meeting.

James Gibbard McCall: Will it all be clickers, no more point and counting?

Eleanor McAuley: We are still going to hold placards up for the next council to get an idea, but we might eventually have an interactive system that shows the votes on a screen or something.

Michael McLaren: The policy says that both should be used.

Alex Shieck: We are just arguing if we should get these to speed up council and we can talk about responsibilities to constituents later.

Alex Wood: It currently states that we need to show the votes to our constituents, could we work towards live streaming?

Eleanor McAuley: I would like to get there eventually. This document would then get attached to the minutes and stored.

Frank Hung: Do you have a plan for AGM with clickers?

Eleanor McAuley: They would not be used at AGM, just in regular session.

Emily Townshend: I think the point of doing raising hands is to make sure there is a majority vote so that we can keep council going faster and have the permanent record from the clickers for accountability later.

Motion Passes: 8:03 (24 for, 0 opposed, 0 abstentions)

**Motion 12:**

BE IT RESOLVED THAT

Council approve the first reading of the by-law changes as seen in Appendix CLICKERS.

Moved by: Eleanor McAuley

Seconded by: Alex Savides

Opening (Eleanor McAuley): Essentially the policy states that we will vote with clickers instead of raising our hands so that we can get this going.

Alex Shiek: Will a show of hands be replaced with clickers?

Eleanor McAuley: There will be both.

Bailey Piggott: Is it a bylaw because if it is it would have to be first reading.

Matt Slavin: I would like to amend it to say in its first reading.

Eleanor McAuley: That is friendly.

Motion Passes: 8:10 (24 for, 0 opposed, 0 abstentions)

1. **Executive Reports**
2. **President**

Carolyn Fisher: Frosh week ran awesome, Sci formal ticket sales went awesome, and it’s going to be great, if you have any questions let me know. Anyone involved in frosh week please stand up and lead the hymn.

1. **VP (Student Affairs)**

Alex Savides: My report is pretty short. I hope you like my presentation about summer office. Frosh week merchandise came in by frosh week which was great. We got some cool feedback on merchandise that I will pass on to the next VPSA. The Engenda response has been extraordinarily positive, I really do think that it has a lot of good uses and next year will be better. With the lack of all eng, you now know why. Anyone on council who has the ability to communicate with their constituents, please do so as often as possible.

1. **VP (Operations)**

Peter Davidson: I’ve been super busy, Bodley talks about all the services in great detail. One thing not in our report was that EngSoc is a co-sponsor with the Imaginus poster sale and they give us lots of money for helping them advertise.

Emily Townshend: Do not put any in the JDUC, they will be ripped down.

Peter Davidson: They have already gone up in residence, but please take one and put it up somewhere. There are some positions available next week for the show including set-up, take down and advertising, if you are interested please contact me. We need to have people work these shifts, and you get paid! I also have little postcard thingies too.

1. **Director Reports**
2. Academics

Sam Anderson: I am happy to be back, and I am looking forward to seeing first years here soon. I’ve had a busy summer as it is a new portfolio. I have 3 goals for the year. First I will work on expanding the impact of the BED fund. The coordinator is working very hard to inform members of the engineering society, you should all opt in. Please help spread the word. Secondly I will be working on representation. I am looking to get in contact with academic representatives, so come up and say hi and I will get in touch and keep you up to date. Thirdly I will work on EngLinks which I am most excited about. We are expanding rapidly, and have some exciting news: 3 copies of every first year textbook have been purchased so you can come and use it in the ILC just like you would use a whiteboard marker. We are also hoping to expand this into upper year textbooks. If you have a good condition textbook that you would like to donate or have a suggestion for one, let me know. I attended first meeting with the body that does curricula and bigger picture academic stuff. I have a meeting with the AMS academic caucus coming up.

1. **Communications**

Stephen Penstone: My summer was spent spending money on things that were supposed to be bought last year. We have an EngSoc pop-up tent. We also have new designs and clothing for comm team. My photography manager quit last week right before frosh week so that sucks. If you know anyone that is interested in the position, please get them in contact with me. We have received 250 new likes on FB, which is really important because a lot of that is new frosh. We are releasing a lot of pictures and photos to compensate for the all-Eng. I have an awesome videography manager. ED is trying a new initiative to call the EngSoc lounge the student lounge to eliminate its elitist nature. It is for everyone, so please call it the student lounge or the Tom Harris student lounge, and we have already noticed a difference. If you want something in the all-eng, try to get it to me by Saturday night so I can do it by Sunday morning. Follow us on twitter @engsocqueens.

1. **Conferences**

Michelle McKay: I apologize that my report is not in the agenda. I was staying in contact with all of the conference heads, looking into sponsorship and brainstorming. Proctor and Gamble contacted me and a queen’s alum wants to give money for conferences. I am also looking into some additional external conferences. First conference round table and they will be hiring their reps this month. First external relations meeting. Setting up a website for all of the conferences hiring and advertising. Also hiring a FYPCO for that.

1. **Design**

Alex Shieck: I worked a lot on upping the safety. In the past couple years there has been the official safety bar and the hazy ‘this is what we do’ safety bar, so we are upping that. I have been doing a lot of walk arounds and meetings. Savides was a great help being my presence here over the summer. I have been creating a lot of skeleton templates for things like If you have a chemical along with MSDS, so we have all the safety, such as why do we have it type thing. I have been doing a lot of prep for design teams and clubs, getting them started and helping with Engday. I have also been doing email lists with information, and I am not sure what is going to happen, so I am playing that by year and trying to be in the lounge as much as possible. Apart from growing my hair I have been helping out with frosh week and the stewardship groups, helping them with paperwork. I am hoping to build red tape binders which I will give to them at the end of the year with all of the possible forms to fill out.

1. **Events**

Mike Wetton: Mainly coming up in 3 days is the terry fox run, woo running. Maybe not all of you can be there, but if you can, come out and volunteer and bring money. Buddy program will be happening very shortly, so join that. For summer stuff, I looked at ERB stuff, which you will be seeing at council two weeks from now in the budget. Message me or look me up if you have any questions.

1. **Finance**

Erin Murphy: This summer I was in the middle of the desert, so Peter was kind of finance for me. A lot of my job is uninteresting to the majority of you. I did start the operation budget over the summer. I will be sending it out to all of you prior to council so please send me your suggestions. There is so much money. I will be getting financial training for anyone who wants it. Shoot me an email if you want in. Another thing I want to work on this year is getting more teams and clubs to bank with the engineering society. The finance system doesn’t really change from year to year.

1. **First Year**

Ryan Cattrysse: I have frosh! I do things now. The listserv is down so I can’t spam as much, but on the Sci 18 page I am every other post. Elections are happening next week. FYPCO hiring is coming soon, and the First year conference is also hiring soon. The lounge atmosphere so far is amazing, people have been coming in and eating tearoom and playing smashbros. Keep welcoming my frosh in!

1. **Human Resources**

Alex Wood: I spent most of the summer building this position. The strat plan is all done and the budget is in the works. I have been migrating the google drive surveys to survey monkey because they are more secure. I would like to do a town hall regarding hiring. Better amongst second years, all heard about clique of hiring, don’t get involved in first year, cant in upper years, I want to destroy that. I will do a meeting next council on what I would like to see with that and then also see everyone’s opinions from the town hall and eventually I will bring policy forward with lots of engineering input. I will be advertising my office hours and we will try to find a place for you to get involved. I have some big jobs for my FYPCO including finding out how to get involved in the AMS to help improve the involvement hours. I already have emails from people, so really the next couple months will be getting my name out there and making people aware that I am a resource. I met with the HR officer, she is awesome and works so hard, I will be passing down some stuff from her.

1. **Information Technology**

Eric McElroy: I got lots done, the website only went down for one 24 hour period during the summer. Almost all the computers are working, only one does not have internet. I am hiring IT managers, so if you know anyone that likes computers, send them to me. I have a new IT help email as well.

1. **Internal Affairs**

Eleanor McAuley: I would like to apologise for all of the misspellings. If you didn’t get the council agenda, let me know and I will add you to the list. Upcoming projects for me include the first year elections. Jacket council is happening on Tuesday the 23rd. I need some people to put in motions, so please email me. Currently the first years don’t get jackets. I have a council guide that I would like to put more things in, so if you have any concerns please come to me, I want to fix all of your problems.

1. **Professional Development**

Kristy Tu: 3 big things are happening for me. More so one for now with job hiring. I am working on getting career services workshops set up. They don’t have any engineering specific workshops, so they are running 6 this year. The first one is resume workshop. Also, there is an internship info session next Thursday. There is also a LinkedIn workshop coming up. They are all free, so come out and bring your friends. I have been working with a lot of companies to get their info out about hiring. If you see those, tell people to go to them. I have been working with the Queen’s consulting groups, including Oliver Wang, which is coming this Monday, and Microsoft this week as well as others. Also I will be setting up homecoming events, and hopefully some networking. We are doing a big push for homecoming volunteers. Positions will be available for engineering students that is not just handing our paper. AutoCAD workshops are booked for the winter term, but there will be one in October. I am also working with the apple math rep with some programming workshops. I have really been trying to raise my profile so come talk to me if you want to use me as a resource!

1. **Services**

Michael Bodley: I worked closely with Peter as I was here during the summer. All the services are up and running, read my report about changes. Service night is held at Clark and showcases the services. If you represent a student group or club and have not received an email, let me know and I will get you one.

1. **Question Period**

Jacqueline Craig: To the director of professional development: all of the disciplines have things that they are more focused on and look for different jobs. With career services is there anything specific or is it more general?

Kristy Tu: Currently they are more general. We can look at that in the future if we find that might work.

Matthew Lawson: Did the decrease of executive over the summer impact your ability to plan for the future, to the executive?

Carolyn Fisher: I think it made it a lot easier because there was no disconnect and we are all there able to talk things through.

Alex Savides: I found it easier to interact directly. It didn’t feel like any of the team was less important. The intent of the ED restructure worked, we are all of the same page and will be able to take that to the director team as well.

Peter Davidson: It is kind of hard to answer that because we weren’t executives before, but it worked really well because we were all here all day every day.

Morgan Roff: Director of IT: the new server will have less load, but where are the website servers going now?

Eric McElroy: As of last summer, all of our web content is hosted on the cloud. All design teams, clubs and ourselves are there, and there is lots of web space, so the load is taken off our physical server.

Curtis Lindsay: Director of Academics: where are the EngLinks books being kept and what is that process of signing them out and how people will be accountable for them?

Sam Anderson: They are in the lounge in one of the cabinets. I will be starting the hiring for the EngLinks managers, working with the Icons so that they may access them from them. Right now we will just be taking student cards or numbers, but we are working on a more permanent solution.

1. **Faculty Board Report**

Carolyn Fisher: There was one meeting in May where we approved the graduation list and a few operations meetings during the summer for scholarships and academic probation. We have another meeting next week.

1. **Alma Mater Society Report**

Dylan Braam: We had an emergency session because we forgot to pass something. Next assembly we will be putting people on committees. There are also new groups that are policy minded people that have proposed some changes and they are basically lobbying us. They are trying to change the policy on the speaker. They are trying to meet with us which is great, so talk to me if you are interested.

1. **Senate Report**

Emily Townshend: Senate has not met. SOARB this year was super positive about engineering! This year’s FC, thank you. Another faculty’s practices were somewhat recessive. It is very likely that engineering will not be focused on this cycle, so it’s great! I had to personally deal with some things I didn’t like. As of January, they will be looking for some more people, so start thinking now if this is an area that you are interested in.

Peter Davidson: Who can sit on SOARB?

Emily Townshend: Any student that wants to preserve frosh week and safety.

Ryan Cattrysse: How can we?

Emily Townshend: I will keep my ear to the ground and let you know.

Alex Shieck: What are the time commitments?

Emily Townshend: As much or as little that you want to give it. If you want to be beneficial, probably 3-4 hours a week. You can also join one of the subcommittees and they also deal with OC if you want to get involved that way.

1. **Engineering Review Board Report**

Alexander Rey: Right now we are not a board, we are just me. As soon as possible we will get hiring going. The tuition subsidy has been approved which is great. Please send policy changes to me if you have them and I will get them back to you with feedback in 48 hours. We just want to make sure everything is consistent and fair. We have business cards! We will be giving them to everyone who goes through the hiring process so that they have our information. We want to make sure everyone is on the same page, don’t panic if I send you an email, it is likely just a communication issue.

1. **Board of Directors Report**

Morgan Roff: We had a couple meetings over the summer, frosh week was great and we are looking forward to Sci formal. We will soon be having a long range planning meeting looking to make board more effective for everyone.

1. **Club Reports**
2. **Mechanical**

Cayleigh Shepard: We had a meeting with the new head of department, our welcome back BBQ, and a used book sale.

1. **Engineering Physics**

Nikeal Seff: There is not a whole lot going on. Our BBQ is coming up, our textbook sale is coming up and we will soon be electing second year reps.

1. **ECE**

Liam Gordon: We are having our BBQ and book sale and will be electing second year reps soon.

1. **Mining**

Chris Russell: Our welcome back BBQ is tomorrow afternoon after ritual. Aside from that, we have elected most of the mining club at the end of the last year, and our second year reps have been elected.

1. **Applied Mathematics**

Jacqueline Craig: We have a few things going on. We elected our second year reps from a big class, had an exec meeting and are in the midst of planning some events. This past summer we did an order for apple patches through CEO and they were fast and really good so we were able to get them to second years for frosh week.

1. **Year Reports**
	* 1. **Sci’ 15**

Matt Slavin: I guess we’re old now. Look forward to old reports about Sci formal and iron rings. We will meet and we will plan some things. For now it is nice to enjoy how old we are before reality sets in.

* + 1. **Sci’ 16**

Stephen Martin: We met earlier this week, we are pretty geared up, it will be a hyped year. Get super stoked and other exciting words. We have some flasks left from last year and got our order of steins in. Next thing is getting a survey out to our year to see what they would like to happen. The most exciting thing is this summer Savides contacted us about a super semi for all of the years planned by the three youngest year execs. Mostly we are trying to make third year be an awesome year.

Morgan Roff: The steins hold more than a pint and a half and they have the Sci 16 year crest on them they are awesome, but don’t put them in the dishwasher.

Erin Murphy: I still have the flasks in my house, do you want them and how can I get them to you?

Stephen Martin: I will get them.

**Motion to Extend Council**

Moved by: Dylan Braam

Seconded by: Emily Townshend

Motion Passes: 9:01 (23 for, 4 opposed)

* + 1. **Sci’ 17**

Curtis Lindsay: We haven’t had our first meeting yet. Judging by everyone’s reactions everyone is really excited and we are going to have a great year.

1. **Statements and Questions by Members**

Michael Bodley: Come to Clark, there will be live music and it’s week one!

Jerry Haron: Yes.

Eric McElroy: Discipline clubs who are here and years, if you want EngSoc accounts or web space, come talk to me.

Carolyn Fisher: OC and Convenor, apply for them, you get to work with me!

Alex Wood: The applications are out on EngSoc apply.

Emily Townshend: Bring your GPA on vacation, we are woefully missing pics for where in the world is your GPA so send me pics!

Sam Anderson: Can we stage pictures?

Emily Townshend: I reserve all rights to decide what goes on there but go on and send them.

Kristy Tu: I list a bunch of things on the website, so keep up to date on there!

Alex Cavaliere: As of Sept 1, I am officially the junior senator! I get to be a person now.

Michael McLaren: I am a constitutional guru now. I have been reading through the manual and working on it.

Peter Davidson: I would like to bring your attention to the Imaginus poster shifts again, I think it was a long time ago that I mentioned it. Monday morning 7-10 set up, every day 11-1 advertising shift and a Friday afternoon takedown shift. They pay at least minimum wage, and set up and take down is $13.00 per hour. That’s a solid night at Clark if I do say so myself. I am done talking but you shouldn’t be done thinking about it.

Stephen Penstone: I know you all know me as the tall, buff, funny one. One of our goals this year for the comm team is to improve the accessibility of the EngSoc. We do important things, but there is a danger of taking ourselves too seriously. Kudos to the FC this year, you created a window for us to leave a good impression on the incoming class. Now is the time to make EngSoc accessible to anyone, don’t be elitist, it only takes one bad experience. Even if you are busy, try to be as chipper as you can, we have a golden opportunity here to create the golden age of EngSoc as our legacy.

Marc Fleck: This is about ERB and the cards. What are you doing about FREC and other high volume hiring?

Alexander Rey: Right now the plan is to give them out to everyone so we don’t have to decide which are important. We can decide if this is cost prohibitive as we go,

Matt Slavin: I would like to commend and thank the DoIA for doing a great job with food and the chief vote counter for his hard work. I think the clickers are a good change.

Stephen Martin: To all other year execs, we would love to collaborate with you.

Eleanor McAuley: Thank you to Caitlin again and I would also like to point out that it is only 9:15 so great jobs everyone! We will have 7 new first years next council. This is a new environment to people so try to be as supportive to them as possible and encourage inclusivity.

Peter Davidson: I would like to thank the first people who have emailed me about the poster sale.

Nick Hetherington: Funniest thing in the agenda was that Stephen Penstone’s summer was a shot for shot replica of Magic Mike.

**Motion to Close:**

Moved by: Dylan Braam

Seconded by: Matt Slavin

Motion Passes: 9:14 (20 for, 0 opposed, 0 abstentions)