Engineering Society Council Minutes

March 13th, 2014

Beamish-Munro Hall (ILC) 313

Speaker: Nick Hetherington

Secretary: Caitlin Stewart

Meeting Begins: 6:04

1. **Adoption of the Agenda**

**Motion 1:**

BE IT RESOLVED THAT

Council approve the agenda of the Council meeting of Thursday, March 13th, 2014 as seen on the EngSoc website.

Moved by: Eleanor McAuley

Seconded by: Nick Hetherington

Opening (Eleanor McAuley): Hello, I hope everyone has an agenda, there are some extra copies. Council is pretty short tonight, so hopefully we will be in and out quickly. I wrote speaker on all the motions because it wasn’t elected, but congrats to Nick.

Matt Slavin: I have a motion to add about the second reading of my bylaw change.

Eleanor McAuley: We will add that as motion 5.

Christene Razafimaharo: I would like to add a motion regarding funding for the CEC.

Eleanor McAuley: We will add that on as motion 6.

Nick: Is there any more debate?

Neil Pandya: How does the proxying work for the new directors?

Alex Shiek: How does it work for people who don’t usually have a vote?

Eric McElroy: Would it help if we proxied our votes to each other?

Matt Slavin: Technically we don’t have quorum, but I am going to make a recommendation that the speaker waive the empty positions for tonight so that the total number comes down so that we can have quorum.

Nick Hetherington: I will do that.

Motion Passes: 6:09

1. **Adoption of the Minutes**

**Motion 2:**

BE IT RESOLVED THAT

Council approve the minutes of the Council meeting of Thursday, February 27th, 2014 as seen on the EngSoc website.

Moved by: Caitlin Stewart

Seconded by: JT

Opening (Caitlin Stewart): If you ever find any mistakes, or need me to change something in the minutes, please let me know now, or email me at [11cs51@queensu.ca](mailto:11cs51@queensu.ca).

Nick Hetherington: Is there any debate on the motion?

Motion Passes: 6:10

1. **Speaker’s Business**

Nick Hetherington: Hello everyone, I am the new speaker. I am second year Elec student. I am really excited for the coming session. If anyone has any points or feedback, feel free to bring it up, I am happy to learn. Other than that, we will continue into new business.

1. **New Business: Motions 3-4**

**Motion 3:**

BE IT RESOLVED THAT

Council approve Appendix STACKS ON STACKS and the formation of the EngLinks Lending Library.

Moved by: Sam Anderson

Seconded by: Chris Reid

Opening (Sam Anderson): Chris wrote the motion submission I guess. This motion is for the formation of the lending library in policy, not the financial aspect yet. It is basically a collection of textbooks that students would be able to come to the ILC and borrow to use for a certain period of time in the ILC rooms. The reason being is that texts are often used only a couple times per year, so students should be able to invest that money elsewhere. We would start with mainly first year texts and maybe a couple upper years. The purchases have yet to be made and needed to be approved by council. A librarian would be hired to keep everything in order. I am open to questions and debate.

Matt Black: I want to introduce an amendment for section E.2.7 so that it will now become: disciplines may purchase their own textbooks for rental in storage in the library and the rental period should not exceed 24 hours. Being a smaller discipline, commonly used textbooks don’t really apply to us, so this is to fix that for us. It is also important to have a tight time constraint.

Sam Anderson: Thank you for the input. That is important, and smaller disciplines do have that issue. Basically I like the basis of what you are proposing. What it is right now is that there is a 3 hour limit. With the BED fund thing, that was a big purchase, so having us purchase them was to fix that.

Meredith Raddysh: Is there anything outlining where the money would come from? Also, textbooks change editions regularly, so would we be buying new editions every year?

Sam Anderson: The money would come out of my budget, and as far as the amount, it would be decided by the ED team. As far as your second question, we are not going to invest a lot of money into a textbook that will be quickly phased out. The librarian would be in charge of finding out which textbooks would be most useful.

Mark Godin: I have a question regarding the legality of this. Sometimes there are restrictions with the publisher. Have you looked into this?

Sam Anderson: As far as I understand, yes, we are allowed. Right now this policy does not preclude the legality. If there are any hiccups, we could look into it with the campus library system to try and stop that.

Michael Bodley: I know that ChemEng has its own lounge with this already, have you talked to the disciplines about this?

Sam Anderson: If you have them, then they are not necessary, so we wouldn’t purchase those books. It might also be supplementing your library, but basically it is about buying textbooks that aren’t readily available.

Kristy Tu: you mentioned that the Icons would be involved? Would they be traveling back and forth between the EngSoc lounge and the second floor balcony?

Sam Anderson: The current Idea is to put it into the EngSoc lounge. I have talked to Monika Palinkas and the current idea is to use them for after-hours use.

Emily Townshend: The icons are not allowed in the lounge, so you would have to work around that.

Sam Anderson: The policy doesn’t stipulate the icons involvement, just that they would be involved.

Mark Godin: Looking at the policy statement for the legality, I think at this point there are fairly important looming issues regarding the publishing rights. I think this motion should be tabled until that is further investigated

**Motion to Table the Motion:**

Moved by: Mark Godin

Seconded by: Neil Pandya

Motion Passes: 6:22

**Motion 4:**

BE IT RESOLVED THAT

We strike a committee consisting of:

Chair(s):\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_&\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ & VPSA

With the goal of improving the physical EngSoc office and lounge space, making it more appealing and entertaining for the general members of the society.

Moved by: Matt Lawson

Seconded by: JT

Opening (Eleanor McAuley): I was speaking to matt Lawson, and he said it was ok to table until he could come.

**Motion to Table the Motion:**

Moved by: Eleanor McAuley

Seconded by: Emily Townshend

Motion Passes: 6:24

**Motion 5:**

BE IT RESOLVED THAT

Council approve the changes to By-Law 2 in its second reading.

Moved by: Matt Slavin

Seconded by: Matt Lawson

Opening (Matt Slavin): This is a by-law change that was approved at last council. It is a change to the by-law regarding rules of order at council. Attendance will be strict, so if you are more than 15 minutes late it counts as an unexcused absence. The second item is the fact that after this is approved, every time there is a vote at council, the votes for and against will be noted for long term memory and for the interest of members. This is more of a format thing.

Sam Codrington: You said that in the case that if someone doesn’t show up, you lose your funding, how would that affect the year exec?

Matt Slavin: It would apply equally to year exec as a club. As the current policy already reads, if you don’t come, your funding will be frozen unless you apologize.

Eleanor McAuley: Right now, it is two unexcused absences, so the first time is ok, but after that your accounts would be frozen until you explain yourself to me.

Matt Slavin: Also, proxying yourself for three councils in a row has the same effect.

Lowell Rose: In terms of the counting of votes, is there anything in policy stipulating possible excusing of votes that are procedural or not as important?

Matt Slavin: It shouldn’t be too much work if a motion passes unanimously.

Lowell Rose: I expect that next year this will still apply when there are lots of split votes with lots of people there?

Matt Slavin: I would say that that is probably good practice.

Alex Shiek: Is there any stipulation where if we are doing an election the votes won’t be noted so that the nominees couldn’t see the split?

Matt Slavin: That would be within a motion so it already doesn’t\t apply

Steph Van Raay: For the absences, the warning, is that per person or per body, like for year exec?

Matt Slavin: It would be per individual vote, per member.

Eleanor McAuley: Have you thought of excluding procedural motions for the counting?

Matt Slavin: I have, but I think it is also important to note whether or not a vote to table is contentious or not.

Mark Godin: I would like to note that this is the second motion, so this is generally just a formality.

Madeline Poirier: I just wanted to clarify that the vocal voting was take out?

Matt Slavin: Under recommendation from ERB and personal consideration, I decided to take that out, yes.

Motion Passes: 6:33

**Motion 6:**

BE IT RESOLVED THAT

EngSoc pay the registration fee for the four CEC competitors totally $250 per competitor.

BE IT FURTHER RESOLVED THAT

Each competitor shall reimburse $100 of that registration fee post-competition.

Moved by: Christene Razafimaharo

Seconded by: Amanda Brissenden

Opening (Christene Razafimaharo): Basically we have a team of four students that qualified for CEC in consulting. What fees were being covered by EngSoc was kind of unclear. We were waiting for a cheque that never came. Yesterday a cheque was written for them to present at competition. The competitors spoke with Jay and they agreed to reimburse $100.

Carolyn Fisher: The competitors were under the impression that their fees would be covered, however it never came to council, so no cheque was written. Since this happened last minute, we wrote them a cheque yesterday and if the motion does not pass, they will fully reimburse us.

Mark Godin: Last year the competitors paid their own registration fee and travel was paid by the EngSoc which was under the discretionary limit. So, when EngSoc made its budget, it did not include this amount, so this is essentially a motion to amend the budget. My opinion is that it is of exceptional value to those four individuals, but not necessarily to the whole society, so it would be interesting.

Lowell Rose: Would they pay the cheque amount back to the society?

Amanda Brissenden: We did write a cheque for the delegates with the caveat that if this motion does not pass, they would be expected to pay the full amount back.

Alex Savides: The reason why we have them paying back $100 whether or not this passes is that we felt that we shouldn’t pay for their whole registration.

Alex Shiek: I wanted to clarify, this is only for this year, correct, not permanently?

Peter Davidson: This would only be for this year with the intent that exec will look into further policy for coming years.

Motion Passes: 6:40 (24 for – 1 against – 2 abstentions)

Nick Hetherington: Let’s do a straw poll for having break. Ok, we won’t have a break.

1. **Break**

No break.

1. **Executive Reports**
2. President

Carolyn Fisher: We started our first day just yesterday, but we are transitioning like crazy. We had hiring fair yesterday. Just in general, we are starting to plan for the summer term and getting the budget started for next council. All new members of council get to sing the engineering hymn.

1. VP (Student Affairs)

Alex Savides: As Carolyn said, we started officially yesterday. I have basically been transitioning a lot with Mark and Doug, which has been going really well. Right now the society is in two of its major hiring periods including event coordinators and communication team members, something like 30 applications are due. The hiring fair yesterday was a huge success. The online application system works great, sometimes. It don’t fit our needs perfectly, but we will be coming into possession of the source code, so I am going to work with Eric to edit that and make it fit our needs to be more usable. Other than that, we are planning for the summer, and we will have a cool plan to present to you in two weeks.

1. VP (Operations)

Peter Davidson: We have done lots of hiring. Yesterday we did some housekeeping things with signing authority for the society and services, so I hope my signature will be nice and pretty by the end of the year. Other than that, we are doing lots of transitioning still.

1. **Director Reports**
2. Academics

Sam Anderson: Quite a few things have been going on. For the lending library motion, nobody told me it was on the agenda, so thanks previous ED team. I am hiring for EngLinks and BED fund coordinators. These are two very big roles. In addition, hopefully later on in the hiring period, I will be hiring some mangers for EngLinks. I sit on multiple faculty committees so I am looking forward to those and to establishing some relationships. I also met with the president of the AMS and the academic affairs commissioner to get working with them. Please tell people about the positions, and I am looking forward to this year.

1. Communications

Stephen Penstone: Transitioning has basically been completed. I made two posts today, and I am now operating Facebook and Twitter. I have been making some media plans, and applications for the main leadership for the communications team went out on Monday. I will be hiring before the summer so we can get plans together to hit the ground running in the fall. Other than that, I talked to people at the hiring fair and in class talks to promote the positions.

1. Conferences

Michelle McKay: Right now is a huge hiring period. I have officially gotten out all of the committee members and chairs for all of the conferences to let everyone have a head start. It was great to go to CEEC as well as the meet and greet was also great. I will have hiring done in the next few weeks.

1. Design

Alex Shiek: Thank you to everyone at AGM, as an EngSoc, we gave $1000 to QUPID for their 5 days for the homeless campaign. I have been doing lots of transitioning with Mark. I have been contacting all the teams and clubs. We did safety inspections, which were the best we’ve ever had, and there were only minimal issues. The fuel cell team recently came back and got 3rd place. More information to come for space usage and to bring EngSoc closer to the design teams and clubs.

1. Events

Mike Wetton: Mainly I have been busy with all of the hiring for coordinators. I am going to be doing class talks coming up, which will be a blast and a half. I am still transitioning with Liz and the other coordinators for the organizations of events. The mental health coordinator app will probably be going up tonight, so if you know anyone, please tell them to apply!

1. Finance

Erin Murphy: Basically all I have done is a little bit of transitioning, and I got to play with some money. Tonight I get to give financial training to ED, so I am really excited about that.

1. First Year

Ryan Cattrysse: Right now one of my big projects is the FYPCO positions, so I have been talking to past FYPCOs about that. I am also hiring the FYC coordinator. Committee hiring will be in September. Thanks to Michelle McKay for making last year’s amazing. I also started Sci’18 Facebook page. Hopefully we will have the DoFY twitter up soon. Thanks to Stephen Martin for putting me in a good place.

1. Human Resources

Alex Wood: I exist now. The portfolio has developed quite a bit. Basically I will be working it from a feedback angle with staff chats, involvements and hiring fairs. I am going to try and be accessible to people, especially with conflict negotiation. I am really looking forward to getting started. I am mainly now working with the online application system, and I will work on that more. Of you have any ideas about the portfolio, please come and talk to me.

1. Information Technology

Eric McElroy: I wrote my report on Sunday afternoon and the server went down Sunday night, so unfortunately lots of things were lost. Hopefully we will be backed up better next time. I have mostly been transferring emails and transitioning. I met with Alice and Shawn, the AMS IT guy, who just handed us the supplies. I am probably wanting some help in the PHP development, so I would appreciate any help. Other than that, I have just been trying to fix things and finishing up transitioning. If you ever see anything amiss, send me an email.

1. Internal Affairs

Eleanor McAuley: I have been transitioning a lot with JT, who has been answering all of my texts. For year exec elections: they will take place Wednesday the 15th and 16th. Sci’ 17 will be on the Thursday due to the 112 midterm. Award applications are out, so please make sure to be choosing people who deserve the awards because it makes it so much easier. I am also hiring the CRO, two constitutional gurus and the council secretary, so if you know anyone good for the position, please let me know and I will track them down.

1. Professional Development

Kristy Tu: I am really excited. Thanks for coming to the AGM and voting the alumni relations officer motion through, apps are now out. I have been busy with networking and attending activities and advertising for the PEO student papers competition. There is also the MBA for engineering info session on March 25th. I have been handing out business cards to everyone and I am heading to McKinley tomorrow for the consulting. I visited career services today on how we can better get engineers out to their workshops. With internship and mentoring opportunities, a lot is covered under my position. I am also looking to get feedback from the AutoCAD workshop.

1. Services

Michael Bodley: It has been a complete blur with hiring the new management teams. All of the new members are listed in my report if you want to take a look. Congratulations to all of them. Everyone is really enthusiastic and motivated, so I will be working on making sure they are transitioning and making sure hiring schedules don’t conflict. That’s it.

1. **Question Period**

Steph Van Raay: When are our elections?

Eleanor McAuley: They are not scheduled yet with David, but I am looking to have them the following Wednesday due to the fact that they only need to happen by the end of the year. I promise you will not be forgotten.

1. **Faculty Board Report**

Didn’t meet.

1. **Alma Mater Society Report**

Eric McElroy: We showed up as the former president’s security detail. The innovation policy passed. It was actually pretty short other than that. There was also talk about redirecting people to the peer support center.

Alex Savides: It wasn’t eventful, other than the security detail. There was a circular argument about referral service to the peer support center, filled with echoes. Also, there was the innovation policy that outlines the AMS’s stance about innovation at Queen’s, including their principle concerns and such. If you want to give it a read, it is probably up on the website, if not, please email me.

1. **Senate Report**

Meghan Brunner: We haven’t met, but there is going to be a dinner at Summerhill soon.

1. **Engineering Review Board Report**

Madeline Poirier: We met Monday night. I am working on the transition manual and general wrap up. I was away last actual council, so I didn’t get a chance to say that I complete the ED peer review, general feedback will get to you guys soon. ERB applications should be going up next week. It is a great opportunity, and we are looking for two 2-year and two 1-year members, so come talk to me with questions.

1. **Board of Directors Report**

ShaneDibblee: This is our busiest period. Two Mondays ago, we heard strategic plans for Sci’ formal and frosh week. At the AGM, we elected three new 2-year and two new 1-year members, the faculty advisors have remained the same, and 2 new alumni members were ratified. The 24th is our big transition meeting where we will hear the year-end service reports from all of the services, which should be interesting.

1. **Club Reports**
2. **Engineering Physics**

EricMcElroy: I am a person in EngPhys. There is a bunch of stuff going on, including our end of year banquet soon. Our merch went through. We have a shirt with Morelli’s face on it that says: physics, sleep when you’re dead. Beyond that I don’t know what’s going on.

1. **Electrical and Computer**

Colin Liberty: We are also in the middle of planning our end of year banquet and a lunch with the profs. We had a date and then canceled it for Iranian New Year. We are planning on buying new merch because professors want to fund a new shirt. We voted in our second-going-into-third and third-going-into-fourth members. We also finally had a look in our constitution to change the rules for elections. As a club, the ECE rep will no longer be a 4th year exclusive position, but instead 3rd or 4th year. We also decided that they will be chosen from positions already in the club, and ECE has unanimously approved it, but it still has to put through the constitution.

1. **Mechanical**

Cayleigh Shepard: Our big thing is the banquet at the Griz in 2 weeks. We also have paintball against mining, tickets will be on sale next week. We elected our 3rd-year-into-4th-year members last week, and have been doing transitioning stuff. We will be electing the 2nd-year-into-3rd-year members next week.

1. **Mining**

Alex Shiek:The mining rep gave her speech at AGM because she is at the mining games.

Alex Savides: At the AGM we tabled all of the reports, so if anyone else wants to give their report now, they can.

Nick Hetherington: Anyone?

1. **Year Reports**
   * 1. **Sci’ 14**

Steph Van Raay: It is kind of scary to think that you said Sci’ 18 and I remember Sci’ 11. Iron ring is all that’s on or minds. After party ticket sales are going well. They are $15, or probably something more at the door. We are looking for 19+ non-fourth years to work our door for it. It would be great experience for when you run your own, so if you are interested, let me know. If I like you, I might buy you a beer. It is Sunday.

* + 1. **Sci’ 15**

Matt Slavin: We had an event at the Brooklyn last week, it is a great place. We don’t have a ton going on other than our year exec elections next week.

* + 1. **Sci’ 16**

Alex Wood: I will fill in for Nick. Tomorrow night we have our crawl to the end of the rainbow, which is not a pub crawl. Tickets have been selling super well, and we are almost sold out. If you are at the hub tomorrow night, you might see us in black shirts. We are also selling flasks and have ordered steins. We are also organizing our crest hanging and planning a mid-exam car smash.

* + 1. **Sci’ 17**

James Gibbard-McCall: We will have our elections next week hopefully, and we are planning other events.

1. **Statements and Questions by Members**

Alex Savides: QUPID is really cool, and they have one day left of 5 days for the homeless. They were outside yesterday in the snow storm, and they are an EngSoc club, so you should drop by and say hi. If anyone comes to you about the online application system about not having the correct thing in a field, they probably have an apostrophe somewhere, so tell them to be calm and to look in the field for any dashes or apostrophes. We are looking into fixing it.

Eric McElroy: The website was down for the last 20 minutes. Shawn said to us today if anyone comes up to you about the application system, just shake them and say it’s better than paper.

Meredith Raddysh: This is about giving money to CEC. Earlier in this year I had a geo student come up to me to pose a complaint about how EngSoc allocates its fees. I think it’s’ great to provide funding for external conferences and stuff. As a comment to the ED team, I think it should be looked into to allocate extra funding for such events into policy to highlight what they have been working so hard on.

Neil Pandya: This is my last council ever, so I am excited. Next Thursday is the AMS assembly and I cannot attend, so I need a proxy. You just need to be in engineering.

Alex Shiek: What is the date?

Neil Pandya: Thursday.

Alex Cavaliere: At the AGM, I would like to note that 26 people made it to 12:40 am, so great job guys.

Emily Townshend: FYNIRS are desperately in need of orientation leaders! Apps are due tomorrow, and you can do this and still enjoy eng frosh week. You don’t have to have previously been a FYNIR, we will adopt you, so please apply

Bailey Piggott: I am the chair of the COI, and we are going to be bringing something next council about involvement for people trying to get their foot in the door at EngSoc. If you have any ideas, please come and talk to me.

Ryan Cattrysse: I am looking into making a document for the frosh for the summer about how to get involved. If you would like to shamelessly plug anything, please send me an email and I will put it in.

Meredith Raddysh: I am the supervisor for the Gaels tutoring program and we are looking to hire tutors. If you are interested, it is great way to make extra money and meet athletes, so please contact me if you are interested.

Alex Shiek: OTIS is hiring, and we are not just running water tables this year. You will be part of EngCuts and Highland Games, so please email me if you are interested.

James Gibbard-McCall: Has anyone looked into policy about charitable donations from the AGM?

Alex Savides: That will be in our summer plan.

Eleanor McAuley: The funniest thing from the attendance book question, which was what you’re your most embarrassing haircut, was ‘The Lowell Rose’. Also, ‘tried to cut the sticky tack out of my hair, didn’t work’ was hilarious too.

**Motion to Close:**

Moved by: Matt Slavin

Seconded by: Peter Davidson

Motion Passes: 7:24 (24 for – 6 against – 0 abstentions)